

# REGIONAL COUNCIL OF GOYDER

	<b>REGISTER OF INTERESTS POLICY</b>	Department	Governance
		Version No:	2.2
		Adopted:	Nov 16
		Reviewed:	Feb 24
		Next Review:	Feb 26
		Minutes Ref:	018/24
		Responsibility:	CEO

## 1. PURPOSE

The purpose of this policy is to provide direction to Elected Members, Independent Members, staff and the community with regard to the Register of Interest provisions in the Local Government Act 1999 ("the Act").

Council is committed to:

- Open, transparent and accountable governance practices;
- Recognising its responsibilities to current and future communities with regard to minimising and managing risks;
- Promoting community trust and confidence in Council, Elected Members, Independent Committee Members, Development Assessment Panel Members and Council's Administration
- Assisting Elected Members and Employees to demonstrate their accountability whilst conducting Council business

## 2. SCOPE

This policy applies to:

- Elected Members, including the Mayor
- The Chief Executive Officer, including anyone acting in that role;
- Independent Members of the Council's Development Assessment Panel
- Council staff as identified below

This policy does not extend to independent members of Council Section 41 Committees.

## 3. COUNCIL STAFF

Pursuant to Chapter 7, Part 4, Division 2 Section 111(b) of the Act, Council declares that the provisions, relating to Register of Interests will apply to the following Officers of the Council;

- Chief Executive Officer
- Director of Finance
- Director of Infrastructure and Technical Services
- Director of Community Engagement and Development

The Chief Executive Officer is authorised with identifying and adding additional staff to this list from time to time between policy reviews, as appropriate.

## 4. APPLICATION

The application of 'Register of Interest' provisions within the Act applies to all applicable parties of the Council.

- Employees will ensure that all applicable parties are provided with a relevant Register of Interests form for their completion
- Completed forms are to be submitted to the Chief Executive Officer (or nominee), who will enter it into Councils Register of Interest.

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- If copies of the register are sought, the fee stated in Councils Schedule Fees and Charges must be paid prior to the applicant receiving a copy of the Register.

## 5. RECORDS

All records should be treated in accordance with Local Government GDS40.

## 6. AVAILABILITY

The public may inspect a copy of this document, without charge, at the offices of Council during office hours, and may obtain a copy for fixed fee by Council. This document is also available on the Council website [www.goyder.sa.gov.au](http://www.goyder.sa.gov.au).

## 7. REVIEW AND EVALUATION

This document shall be reviewed by the Council every two (2) years (or on significant change to legislation or aspects included in this policy that could affect the health and safety of workers).

## 8. REVIEW HISTORY

Document History	Version No:	Issue Date:	Description of Change:
	1.0	15/11/16	New Policy
	2.0	19/12/17	Reviewed with changes – NCOR-122017-4117
	2.0	19/12/19	Reviewed with no changes refer minute 281/19
	2.1	Dec 2021	Reviewed with minor amendments refer minute 188/21
	2.2	Feb 2024	Reviewed with minor amendments refer minute 018/24

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