

REGIONAL COUNCIL OF GOYDER

	ENVIRONMENTAL HEALTH POLICY & PROCEDURE	Department	I&TS
		Version No:	1.5
		Adopted:	Jan 2004
		Reviewed:	Nov 2021
		Next Review:	Nov 2023
		Minutes Ref:	172/21
		Responsibility:	DOITS

1. FOOD ACT

Food Act 2001 Policy

1.1 Inspection Fees:

- 1.1.1 That Council impose inspection fees pursuant to Regulation 11 of the Food Regulations, 2002 at \$80 (plus GST) per inspection of premises or food transport vehicles for small businesses and at \$200.00 (plus GST) per inspection for large businesses (more than 20 FTE food handlers.)
- 1.1.2 That Council not impose a fee for follow-up inspections that relate to non-compliance of the Food Act.
- 1.1.3 That Council impose an inspection fee for inspections carried out in relation to complaints received from the public associated with medium (P2) and high risk (P1) food premises.
- 1.1.4 That Council not impose an inspection fee for inspections of Community & Charitable Organisations that sell food to generate funds (eg. Sporting Clubs and Organisations).
- 1.1.5 That Council not impose an inspection fee for "nominal risk businesses" (classified as P4).
- 1.1.6 That Council not impose an inspection fee for festivals, fetes and shows but provide the organisers with a list of requirements for stall-holders to achieve and adhere to.
- 1.1.7 That Council not impose an inspection fee for weekend type food markets unless they are operated every weekend (in which case Council will negotiate an appropriate food inspection fee with organisers of the food market in place of inspection fees for individual food stalls) but provide the organisers with a list of requirements for stall-holders to achieve and adhere to.
- 1.1.8 That Council not impose an inspection fee for mobile food vans that have completed their notification process in an alternative Council area provided the van has clearly displayed a current certificate to that effect.

2. INSPECTION FEES – BED & BREAKFAST ESTABLISHMENTS

That, in terms of the Food Act 2001, no fee be set for inspections of small businesses, for inspections of Bed and Breakfast establishments operating in the Goyder region.

3. REGULATION OF CERTAIN VERY LOW RISK FOOD BUSINESSES

That Council's food business inspection policy provide the Environmental Health Officer discretionary powers to minimise routine inspections and apply no inspection fees for businesses that the Environmental Health Officer determines to be a very small or very low risk food business based on the following definition:

- "very small low risk food business" - refers to very small turnover food businesses (for instance less than \$2,000 turnover p.a.), generally having a very limited product range, run casually (e.g. as a hobby) and not for livelihood, involving limited quantities of foods/consumers, but excludes any business that sells high risk foods. (Examples are home vegetable gardeners selling their excess produce, backyard beekeepers selling minor amounts of honey, small once p.a. community street stalls that do not sell high risk foods etc.)
- "very low risk business where food is a minor part of their operation" – refers to food businesses where the food sold is only a minor component of their business and is very

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low risk. (Examples are chemists, newsagents and video shops that sell only packaged confectionery).

That Council's practice be to provide a warning to remedy situations, prior to commencing legal action. Such instances may include where "very small/very low risk" food businesses have failed to notify pursuant to the Food Act 2001. This clause does not apply to any medium or high risk food businesses.

4. SHARPS DISPOSAL

That Council adopt the following policy on Sharps Collection and Disposal:

- 4.1 That Council continue to supply sharps containers free of charge to the Eudunda and Burra Hospitals to enable them to provide free containers to residents on request as part of the existing sharps container exchange program.
- 4.2 That Council supply and install sharps containers (metal) in public toilets at the request of appropriate community committees and/or cleaners.

5. RECORDS

All records should be kept confidential and be treated in accordance with Local Government GDS40.

6. REVIEW

This document shall be reviewed by Council every two (2) years (or on significant change to legislation or aspects included in this policy that could affect the health and safety of workers).

7. REVIEW HISTORY

Document History	Version No:	Issue Date:	Description of Change:
	1.5	15/10/2019	No amendments refer 221/19
	1.5	16/11/2021	Reviewed with no amendments refer minute 172/21