

**REGIONAL COUNCIL OF GOYDER**

**Notice** is hereby given that the next meeting of the **Regional Council of Goyder** will be held in the Council Meeting Room, 1 Market Square, Burra, at 9.00am on **Tuesday 21<sup>st</sup> December 2004**.

**S.J. Kerrigan**  
**CHIEF EXECUTIVE OFFICER**

14<sup>th</sup> December 2004

**1. ATTENDANCE**

**1.1 PRESENT**

**1.2 APOLOGIES**

**1.3 GALLERY**

**2. CONFIRMATION OF MINUTES**

**RECOMMENDATION**

**That the Minutes of the meeting held on Tuesday 16<sup>th</sup> November 2004, noting that the reference to ‘2005/2006’ in Minute 730/04 should read ‘2004/05’, be confirmed as read.**

**3. REPORTS**

**3.1 CHAIRMAN**

**3.2 DELEGATES**

**RECOMMENDATION**

**That the Chairman’s Report and the Delegates’ Reports be received.**

**4. QUESTIONS ON NOTICE**

Nil.

**5. MOTIONS ON NOTICE**

Nil.

**6. PETITIONS/DEPUTATIONS**

**6.1 YOUTH ADVISORY COMMITTEE**

The Youth Advisory Committee will make a presentation to Council at 10.15am.

**7. OFFICERS’ REPORTS**

**RECOMMENDATION**

**That the Officers’ Reports be received.**

**7.1 OPERATIONS REPORT**

**7.1.1 Asset Manager’s Report**

7.1.1.1 Tenders

7.1.1.2 Tenders - Procedures

7.1.1.3 Draft Community Management Plans

7.1.1.4 Willalo Hall

7.1.1.5 Unit 5, Kingston Street, Burra

- 7.1.2 S. Ivanov and N. Ivanova – Revegetation**
- 7.1.3 Farrell Flat Management Committee – Request for Reimbursement**
- 7.1.4 Mr. S. Clifford – Road Rental Sections 577 and 579, Hundred of Whyte**
- 7.1.5 Mr. N. Burnett – Buchanan Road Condition**
- 7.1.6 Mr. and Mrs. Marschall – Request to Cancel Road Rental**
- 7.1.7 10,000 Gallon Tanks, Stand Pipe, Eudunda Hill**
- 7.1.8 Hanson Public Toilet Demolition**
- 7.1.9 Braefoot Road – Resheeting Request – Bus Route**
- 7.1.11 Stormwater Damager – Mid-December 2004**
- 7.1.10 Occupational Health and Safety Report**
- 7.2 FINANCE MANAGER’S REPORT**
- 7.2.1 Financial Statements for Month of November 2004**
- 7.2.2 Bank Reconciliation as at 30<sup>th</sup> November 2004**
- 7.2.3 Extension to Burra STEDS**
- 7.2.4 Request for Donation – Wakefield Mental Health Consumer Advisory Group**
- 7.2.5 Burra Passport Product – Income**
- 7.2.6 Paxton Square Cottages**
  - 7.2.6.1 Monthly Report
- 7.2.7 Rates**
  - 7.2.7.1 Rates
  - 7.2.7.2 Outstanding Rates as at 30<sup>th</sup> November 2004
- 7.3 TOURISM REPORT**
- 7.3.1 Burra Caravan and Camping Park**
  - 7.3.1.1 Monthly Activity Report
- 7.3.2 Burra Visitor Information Centre**
  - 7.3.2.1 Monthly Activity Report
- 7.3.3 National Trust, Burra Burra Branch**
  - 7.3.3.1 Quarterly Report
  - 7.3.3.2 Lease Renewals
- 7.3.4 Correspondence**
  - 7.3.4.1 Regional Visitor Information Centre

**7.4 DEVELOPMENT REPORT****7.4.1 Development Planning**

7.4.1.1 Enterprise Zone – PAR

7.4.1.2 Correspondence

(1) B.S. Short and Others

7.4.1.3 Planning Committee

7.4.1.4 Development Assessment Panel

7.4.1.5 Hallett Wind Farm (Wind Prospect) Committee

7.4.1.6 ‘Waterloo’ Wind Farm

7.4.1.7 Verandah over Footpath – Copperhouse Street, Burra

7.4.1.8 Proposed ‘Worlds End’ Wind Farm – Payment of Fees

**7.4.2 Development Building****7.4.3 Development Economic****7.5 ENVIRONMENTAL HEALTH REPORT****7.5.1 Septic Tank Effluent Drainage Lagoons****7.6 HERITAGE REPORT****7.6.1 Goyder Heritage Advisory Committee****7.6.2 Correspondence****7.7 GENERAL INSPECTOR’S REPORT****7.7.1 Dog Management****7.7.2 Impounding****7.7.3 Fire Prevention****7.7.4 Litter Control****7.7.5 Correspondence****7.8 CHIEF EXECUTIVE OFFICER’S REPORT****7.8.1 Local Government Association**

(1) Reports

**7.8.2 Local Government Finance Authority****7.8.3 Central Local Government Region****7.8.4 Australian Local Government Association****7.8.5 Policy Manual - Amendments****7.8.6 Library – Eudunda****7.8.7 Legal Compliance Review****7.8.8 Staffing****7.8.9 Staff Organisation Structure**

**7.8.10 Staff – Study Leave****7.8.11 Australia Day Awards**

7.8.11.1 2005 Australia Awards

7.8.11.2 Selection Panels

**7.8.12 Burra Swimming Pool – Certificate of Title****7.8.13 Confidential Items**

7.8.13.1 D. Wiltshire – Freedom of Information/Ombudsman

7.8.13.2 D. Wiltshire – Freedom of Information – Director of Operations

7.8.13.3 D. Wiltshire – Claim for Debt

7.8.13.4 Newsletter

7.8.13.5 Chief Executive Officer’s Review Committee Report

7.8.13.6 Crusher Payments

**8. COMMITTEES****9. CORRESPONDENCE****10. OTHER MATTERS****11. CLOSE OF MEETING**

## 7.1 OPERATIONS REPORT

### 7.1.1 Asset Manager's Report

#### 7.1.1.1 Tenders

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File Ref:	8/30/1, 8/2/1
Officers Consulted:	Finance Manager, Works Manager
Strat Plan Objective:	
Budget Allocation :	Spent to Date :

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- (1) Tender for the disposal of two Ford sedans and purchase of one Ford Futura or equivalent closed 2.00pm Wednesday 15<sup>th</sup> December 2004 at 2.00pm.
- (2) Tender for The Purchase of a New Prime Mover closed Thursday 9<sup>th</sup> December 2004 at 2.00pm.

#### For Direction

#### 7.1.1.2 Tender - Procedures

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File Ref:	8/2/1
Officers Consulted:	Finance Manager, Works Manager
Strat Plan Objective:	
Budget Allocation :	Nil Spent to Date :

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At the November 2004 Council meeting the Asset Manager raised the issues surrounding Council's policy toward the referral of tender specifications which is :

*"That it be Council policy that specifications for tenders be provided to Council before tenders are called".*

As outlined at the November meeting, the Policy and Procedures for Tendering, Contracting and Disposal of Land and Other Assets adopted by Council in February 2002 allows different types of tenders based on the following:

#### 1.3 Method of Procurement

- 1.3.1 The following methods of obtaining goods and services on an individual basis (or for an annual basis eg fuel, filters, ground engaging tools) for the Council shall be :

Over \$10,000 - by tender.

Between \$2,001 and \$10,000 inclusive - by formal quotation.

Between \$500 and \$2,000 inclusive - by either verbal or written informal quotation.

Less than \$500 - no quotations necessary.

- 1.3.2 The Chief Executive Officer and Director are authorised to call tenders or quotations where there is a need for urgency, or it is evident that a sole acceptable supplier situation exists and where expenditure complies with Council's Budget.

- 1.3.3 The Chief Executive Officer and Director are authorised to engage consultants and contractors provided the expenditure complies with Council's Budget.

#### 2.3 Tendering Procedures

##### 2.3.2 Call for Tenders

Staff will only call for tenders after Council have made a firm commitment to proceed with the project and only after the necessary funding has been applied for and approved according to Council policy and procedure.

### 2.3.2.1 Tendering Methods

#### Open tenders:

All interested parties are invited through open public advertisement to tender on a common basis. Tenderers would normally be required to prove they have the necessary competence, resources, quality, occupational health and safety management and financial capacity to undertake the work.

#### Selected tenders:

A limited number of organisations are directly invited to tender because of their proven experience or recognised ability to undertake particular work. Tenders will be invited on an appropriate rotational basis.

#### Negotiated tenders:

A firm tender is arrived at by negotiation with a single prospective organisation. The negotiations must be carried out in good faith.

#### Pre registered tenders:

Expressions of interest are invited for a project. Applicants are evaluated with a small number meeting the required criteria then being invited to tender.

At the November meeting the discussion was based on all tender specifications, including invited or selected tenders, being referred to Council prior to the process commencement of the tender. The issue of concern was that Council felt that all tenders should be open so that the process of tendering was transparent.

Staff are required to follow Council's Tendering policy and no tenders are invited or advertised prior to the following procedures being followed :

All tenders advertised or invited are subject to the approved budget.

All tenders advertised or invited are reviewed by at least two appropriate staff i.e. Works Manager, Asset Manager, Technical Services, Finance Manager and the Chief Executive Officer.

No tender is advertised or invited without the approval of the Chief Executive Officer.

All tenders are available for audit on a yearly basis.

As per the previous report, if all tenders become open tenders the administration costs will escalate requiring more hands-on time by staff. Costs are also significant with regard to advertising. The current costs of advertising in the four local papers and the Advertiser are \$853.20 per tender.

Open tenders will always be used for tenders such as the Koorunga Bridge Strengthening, STEDS extensions, Hampden Bridge resurfacing, Disposal of Assets etc as staff are not in a position to keep up with current changes and enhancements in industry and the current prices of second-hand plant or property values in today's market.

However, with some tenders such as fleet vehicles, plant and sealing tenders, there are only a certain number of companies who can supply the requirements of Council and, where possible, are in our region or surrounding area and therefore the expenditure of approximately \$850.00 against the cost of postage and reduced Administration time appears excessive.

When choosing the preferred tender, staff are required to document their decision within the tender and must take into account the following:

- The tender conforms with the specifications
- Price
- Warranty
- Safety
- OHS&W requirements
- Serviceability

With plant tenders, once the tenders are reduced down to 2 or 3 potential tenderers, the works Manager, Mechanic and key operators are given the opportunity to comment on the machines, thereby choosing the best value plant for our requirements. The evaluation of the plant is documented in the tender file and is available to the auditors.

At appropriate intervals, staff go through the process of open tenders when usually an invited tender would be used, which enables new companies to be identified. This process was done in 2003 with the new Works crew cabs and unfortunately was not as successful as hoped. Only three tenders were received, as the local companies did not take part in the tender and, when they became aware of the tender after the closing date, they expressed concern that Council had not invited them.

It is also confirmed that staff will always seek input from Council if the plant is an untested machine or new to the industry. However, the restrictions of only ever having open tenders, and then having to wait for a Council meeting to have the specifications checked, causes time delays which can affect Council's Works program.

This has been proven recently when permission had to be obtained by the Works Manager to enable the Prime Mover tender to be released prior to the specifications being checked by Council. The new water tanker was ready but would have laid dormant over the summer period had the tender not been released as there were not enough prime movers in our fleet.

Even when a tender is awarded, it can take up to three months for delivery so if a piece of equipment is budgeted for it is necessary to have the tenders released as quickly as possible so that the plant is available as required.

It is therefore put to Council that the policy be updated to remove reference to the Director but to have the policy confirm the need for at least two appropriate Council staff and the Chief Executive Officer to make the decision to do an open or invited tender.

It is proposed that open tender specifications will be referred to Council and invited tenders handled by Administration. Once an invited tender has been awarded a full report can be provided to Council.

Should Councillors wish to view a generic tender specification the Works Manager will be happy to make this available and input by Councillors is welcomed.

#### RECOMMENDATION

- (1) That Council's Policy for Tendering, Contracting and Disposal of Land and Other Assets be altered to remove the reference to the Director and to be replaced with a reference that two appropriate staff members and the Chief Executive Officer review the tender specifications and make the decision to have an open or invited tender.**
- (2) That Open tender specifications be referred to Council for review prior to release.**

### 7.1.1.3 Draft Community Land Management Plans

File Ref: 16/16/2/1

Officers Consulted:

Strat Plan Objective:

Budget Allocation : Spent to Date :

The Draft Community Land Management Plans were advertised for community consultation on 27<sup>th</sup> October 2004 and a copy of the plans could be viewed at Council Offices or purchased for \$5.00 plus postage or downloaded from Council's website. The Public Consultation period ran from 27<sup>th</sup> October to 5.00pm Wednesday 1<sup>st</sup> of December 2004 and during this time two requests for the document were made and one telephone enquiry received. The draft plans were also reviewed by all staff and the corrections have been made and are included with the Council agenda papers.

Some land is still required to be properly identified on the management plan appendices and this will be reviewed and corrected in 2005.

On 26<sup>th</sup> November the Asset Manager received a faxed copy of a letter submitted by Mr. A Couzens of Eudunda, which was the only correspondence received by the closing date and time. No late correspondence has been received.

Mr. Couzen's has requested the following in his letter:

Sections 350 and 352 Hundred of Dutton be returned to water reserves with access freely available to any member of the public.

Sections 350 and 352 Hundred of Dutton be covered under the Heritage Land Management Plan.

That, should Council lease these areas, it be to commercial live stock producers and that cattle be prohibited.

That a requirement for financial reimbursement to adjoining land holders be put in place for fencing and that public liability be required.

On reviewing Mr. Couzen's letter the Asset Manager enquired regarding the following:

Placing Sections 350 and 352 Hundred of Dutton in the Heritage Land Management Plan.

Returning Sections 350 and 352 Hundred of Dutton to water reserves with access freely available to any member of the public.

As section 350 and 352 are not listed as Heritage Land they are not covered by the Heritage Act and therefore cannot be included in the Heritage Land Management Plan.

With regard to the item referring to returning the land to water reserve, the Asset Manager contacted the Ms Tegan Lambert of the Department for Environment and Heritage who advised the following:

Land which has been dedicated to Council must not be leased for any other purpose and should remain under the care and control of Council.

After lengthy discussions with Ms Lambert it has been confirmed that some Councils, including Goyder, have allowed road type rentals on lands which are owned by the Crown and have a specific dedication. For instance, a water reserve cannot be used for grazing and so, if Council have rented/leased this land and the lessee is using the land for other than its dedication, then Council are not using the land in accordance with its dedication. Ms Lambert suggested that over time we work with the Department in ascertaining all the Crown Land held by Council and clarifying its original dedication.

As this is done, any land which is leased and not being used for its dedication should have the lease ceased immediately and returned to its dedicated purpose. In some instances it may be possible to return the land to the Crown who will then negotiate with Land holders individually.

There is also the issue of Native Title which, if current on land being used for other than its dedication, again could see action taken against Council.

Council currently has 90 pieces of land which are owned by the Crown and under the care and control of Council and are listed as community land.

It will therefore be a major project for 2005 that these parcels of land be reviewed individually and, in discussions with the Department for Environment and Heritage, have any unlawful leases revoked and where appropriate return the land to the Crown.

As with the case of Mr. Grace, the land now falls under Native Title Legislation and is listed as Community Land, the Council would need to go through the public consultation process to remove the land from the classification followed by the resumption process to return the land to the Crown. If a person wished to pursue a lease or purchase of the land through the Crown they would be required to extinguish Native Title.

Having reported thus far it is suggested that a letter be forwarded to Mr Couzens thanking him for his correspondence and confirming that, as the land is not Heritage Listed, it cannot be placed under the Heritage Land Management Plan.

Mr Couzens should also be advised that Council will be reviewing the leasing of Crown Land over the next 12 months with a view of revoking those leases which do not support the original dedication of the Crown.

The above process, together with the amendments which will be required to the appendices, will take significant time to clarify and confirm. It is therefore requested that Council adopt the attached Community Land Management Plans, as they must be in place by the 31st December 2004.

Appropriate staff can pursue the issues surrounding the Crown Land in 2005 and any alterations to the appendices or the Management Plans be referred to Council as required.

#### RECOMMENDATION

- (1) That Council adopt the Community Land Management Plans in accordance with the Local Government Act 1999.**
- (2) That staff work with the Department for Environment and Heritage to identify dedications for Crown Land and revoke leases, licences or permits which are deemed to be inappropriate by the Crown.**
- (3) That any changes to the Community Land Management Plans required as a result of the dedications of Crown Land be referred to Council.**

#### 7.1.1.4 Willalo Hall

File Ref: 16/30/1

Officers Consulted:

Strat Plan Objective:

Budget Allocation : Spent to Date :

The Willalo Hall is currently not in use by the Community and an approach has been made regarding the future of the Hall. Council currently pay \$77.00 per year to insure the building and contents. Mr. Rob Sullivan is currently looking after the Hall as the Hall Committee is no longer active.

The Hall is situated on Crown land under the care and control of Council and is listed on our Community Land Register. Any decision regarding the future of the Hall would require a public consultation process.

The two options currently being discussed are as follows :

- Demolition of the Hall
- Leasing/sale of the Hall to the Friends of the Heysen Trail.

As the Hall is no longer in use by the community, it is suggested that the Asset Manager liaise with Mr. Rob Sullivan with a view to contacting the Friends of the Heysen Trail to offer the Hall for their use or to demolish the Hall.

#### RECOMMENDATION

- (1) **That Council authorise the Asset Manager to liaise with Mr. Rob Sullivan on the future use of the Willalo Hall.**
- (2) **That, once the future of the Willalo Hall has been confirmed, the Asset Manager proceed with a public consultation process which will be reported to Council on completion.**

#### 7.1.1.5 Unit 5, Kingston Street, Burra

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File Ref: 16/51/1/30

Officers Consulted:

Strat Plan Objective:

Budget Allocation :

Spent to Date :

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The unit situated at 5 Kingston Street Burra was vacated by Mrs Harris in October this year. As has previously occurred, the Lower North Community Health Service discussed placement of new tenants in the unit with Council. On this occasion Mrs. Rosemary Seaford from the Lower North Community Health Service supplied the names of five possible tenants.

After reviewing the list the decision was made to offer Mr. Frank Fennell first option on the unit. Mr. Fennell was advised on Friday 19<sup>th</sup> November 2004 that he had first option on the unit. Mr. Fennell was also advised that current Council policy prohibits pets from the units. The Asset Manager confirmed that Mr. Fennell could consider this matter over the weekend and advise his decision the following week.

Mr. Fennell attended Council on Monday 22<sup>nd</sup> November with family members to view the unit and, during the inspection the possibility of having his dog in the rear yard was raised. Mr. Fennell was advised that, in an emergency and for a short period of time, there would not be an issue but, as current policy was that no pets are allowed, if it became frequent it may create an issue with his tenancy. Mr. Fennell advised he had arranged for his dog to be looked after by a friend and that he would visit and walk the dog daily. The Asset Manager explained to Mr. Fennell that, although his dog is known to be well behaved, this may not be the same with other tenants and Council do not want to be in a position of policing pets or repairing damage caused by unruly pets.

A letter was then forwarded on Wednesday 24<sup>th</sup> November to Mr. Fennell enclosing a draft tenancy agreement and confirming that no pets were allowed in the unit. Mr. Fennell then attended the Council to discuss Council's policy of no pets with the Chief Executive Officer and was advised that if he wished the policy reviewed, then he should write to Council. A letter to this effect was received on 13<sup>th</sup> December 2004.

On the 3<sup>rd</sup> of December Mr. Fennell paid rent in advance on the unit and moved in over the weekend of the 4<sup>th</sup> and 5<sup>th</sup> of December.

Over the next two weeks the Asset Manager and the Chief Executive Officer had enquiries from people in Burra regarding the fact that Mr. Fennell has found it distressing not having his dog live with him. Letters have been received from :

- Jane Fisher and Andrea Charles (Relatives)
- Mrs. Rosemary Seaford
- Mrs. K Irlam (neighbour)
- Mrs. J Jeffery(neighbour)
- Mrs. B Kakoschke (neighbour)
- Mr. D. Venning (Burra resident)

The letters are in support of Mr Fennell being allowed to keep his dog at the unit.

On review of this issue it would appear that Council have the following options :

- To maintain the current policy of not allowing pets at the unit.
- Change the policy to allow pets at the discretion of Council.
- Council to carry a motion that Mr Fennell be allowed to keep his current dog at the unit but, should the dog pass away, Council will not allow a replacement dog to live in the unit.

#### For Direction

### 7.1.2 **S. Ivanov and N. Ivanova – Revegetation**

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File Ref:	5/16/3	
Officers Consulted:	Acting Southern Unit Overseer	
Strat Plan Objective:		
Budget Allocation :	Nil	Spent to Date :

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Mr. Ivanov and Mrs. Ivanova applied to Council on 6<sup>th</sup> September 2004 to undertake revegetation work along their border property at Section 426, Hundred of English. Council's response indicated that the road bordering the proposed planting location, World's End Highway, was a Transport SA road and that their comment would be required before Council considered the matter.

Transport SA has no objections to the proposed revegetation and has provided an alternative list of species for the plantings to be chosen from. The Acting Southern Unit Overseer also has no objections provided the revegetation complies with Transport SA requirements.

#### **RECOMMENDATION**

**That Mr. Ivanov and Mrs. Ivanova be granted approval to commence revegetation along the property boundary of Section 426, Hundred of English, adjacent to World's End Highway, provided that all plantings are undertaken in accordance with Transport SA requirements.**

### 7.1.3 **Farrell Flat Management Committee – Request for Reimbursement**

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File Ref:	14/55/3/1	
Officers Consulted:	Works Manager	
Strat. Plan Objective No:		
Budget Allocation :		Spent to Date :

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The Farrell Flat Management Committee have applied to extend a pipe for water purposes from the existing tap across the eastern side of Patterson Terrace to the garden area. The Committee completed the required application documents and approval was granted to lay the pipe, provided it occurs before re-sealing in January 2005.

The Committee has also requested, however, that this work, apart from the actual laying of the pipe, be undertaken as a minor work request. It is the view of the Works Manager that, as Council has not scheduled a pipe extension, would not derive benefit from the extension (community purposes only), an alternative water supply is available (currently used), and that the water to be used is from a third party (quality and supply unable to be guaranteed by AusBulk), that the Committee be required to pay for all works relating to the extension. Approximate costs amount to \$524.00 (ex GST).

Subsequently the Committee has applied to Council direct to have the works undertaken at a cost to Council rather than the Committee.

**RECOMMENDATION**

**That the Farrell Flat Management Committee be advised that permission to lay a pipe across the eastern side of Patterson Terrace, Farrell Flat, from the existing tap to the garden area, has been granted provided that there is no cost to Council and all works are completed before the re-sealing of Patterson Terrace occurs in January 2005.**

**7.1.4 Mr. S. Clifford – Road Rental Sections 577 and 579, Hundred of Whyte**

File Ref:	7/69/3/1
Officers Consulted:	Rates Assessment Officer
Strat. Plan Objective No:	
Budget Allocation :	Spent to Date :

Further information on Mr. Clifford's application to rent Sections 577 and 579, Hundred of Whyte, was requested at Council's November meeting. The land in question was previously rented to the late Mr Cecil Reynolds, and a letter cancelling this road rental was received on 6 September 2004. An invoice for \$203.95 was raised in the name of Mr Reynolds for this rental, but will now be reversed in light of the cancellation. As such, the land in question is available for rent, with Mr. Clifford wanting to use the land to run cattle to expand his Santa Gertrudis breeding plan. Does Council want to place restrictions on the use of the land?

**RECOMMENDATION**

**That pursuant to Council Minute 710/04 applications for a permit to lease Sections 577 and 579, Hundred of Whyte, pursuant to Section 222 of the Local Government Act 1999, be invited through advertisements in the Burra Broadcaster and Flinders News.**

**7.1.5 Mr. N. Burnett – Buchanan Road Condition**

File Ref:	14/55/3/1
Officers Consulted:	Works Manager; Acting Southern Unit Overseer
Strat Plan Objective:	
Budget Allocation :	Nil Spent to Date :

Mr. Burnett has written to Council expressing his concerns over the condition of Buchanan Road, particularly that section of road in front of his property Lot 626 FP 176698. Copies of the letter were forwarded to Cr. Simper and Mr. Mader. The main concerns are the dust from the road in summer, and the road turning "greasy" in winter. Mr. Burnett has requested that consideration be given to the sealing of 500 metres of Buchanan Road from the Eudunda-Marrabel Road intersection past his property.

**RECOMMENDATION**

**That Mr. Burnett be informed that Buchanan Road will be put forward for consideration in the 2005/2006 Re-sheeting Program, and that, due to the road category and assessment of its condition, no remedial works will be undertaken in the interim.**

**7.1.6 Mr. and Mrs. Marschall – Request to Cancel Road Rental**

File Ref:	7/69/3/1
Officers Consulted:	Works Manager; Acting Southern Unit Overseer
Strat Plan Objective:	
Budget Allocation :	Nil Spent to Date :

Mr. and Mrs. Marschall have written to Council requesting that the rental of that section of road adjacent to Lot 750 FP 176822, Hundred of Neales, be revoked. Reasons for the request include a desire to use the public roadway frequently without the continual need to open and close the gate situated on the rented road and access to the blocks further south for development purposes.

The roadway in question is not formed, sheeted or constructed and is covered with a variety of grasses.

Comment was sought from Mr. and Mrs. Sexton (who rent the section of road in question) on the Marschall's request to revoke the road rent. Their reply indicates that the road has been rented for some years, and in light of Mrs Sexton's blindness, the fence and gate installed on the roadway acts as a security measure and deterrent to leisure motorists to use that road.

It should be noted that Mr. and Mrs. Marschall rent that section of road adjacent to Lots 751 FP 176820 and Lot 748 FP 176823, Hundred of Neales, and also have a fence erected across that same roadway.

#### RECOMMENDATION

- (1) **The current status of rental of those road sections adjacent to Lot 750 FP176822, Lot 751 FP176820 and Lot 748 FP176823 will remain unchanged as both parties have installed a fence and/or gate across the public roadway;**
- (2) **The parties should ensure their gates are easily opened;**
- (3) **Should complaints continue to be received Council will consider revoking both road rentals and all fences and/or gates will need to be removed, and the erection of property boundary fences will be required.**

#### 7.1.7 **10,000 Gallon Tanks, Stand Pipe, Eudunda Hill**

File Ref:	6/2/2	
Officers Consulted:		
Strat Plan Objective:		
Budget Allocation :	Nil	Spent to Date :

Minute 652/04 from the October 2004 meeting of Council required that the concept to install a 90,000 litre water tank at Eudunda be advertised for community comment, and that comment to be discussed at the next meeting of Council.

Submissions closed Thursday 9th December 2004 at 3.00pm, and no comment was received.

#### RECOMMENDATION

**That two 10,000 gallon poly tanks be installed at the stand pipe on Eudunda Hill, and that the removal of approximately eight Aleppo pine trees also be approved.**

#### 7.1.8 **Hanson Public Toilet Demolition**

File Ref:	16/30/1	
Officers Consulted:		
Strat Plan Objective:		
Budget Allocation :	Nil	Spent to Date :

The attached letters were received when public comment was sought, as requested at the November 2004 meeting, on the proposed demolition of the Hanson public toilets due to the current condition of the building and costs of maintenance and cleaning.

For Discussion.

#### 7.1.9 **Braefoot Road – Resheeting Request – Bus Route**

File Ref:	14/55/3/1	
Officers Consulted:	Works Manager	
Strat Plan Objective:		
Budget Allocation :	Nil	Spent to Date :

Mr. Wenzel initially emailed Council on 11<sup>th</sup> November 2004 requesting that Braefoot Road be assessed as soon as possible due to complaints from the school bus driver about the condition of the road. Council's response (copy attached) noted that 4.3kms east along Braefoot Road from the Iron Mine Road intersection was scheduled for resheeting in late January or early February 2005.

Mr. Wenzel wrote again to Council (refer attached), noting the scheduled work, but also

indicating that the section of road west from Iron Mine Road is extremely unsuitable, particularly since the amalgamation of the Leighton and Booborowie school bus routes. The Works Manager recommends that, to allow the remaining 3 km section of Braefoot Road to be resheeted, Scrub Road be removed from the resheeting program. This road has received extensive flood damage in the recent rains and will be included in the application to the Local Government Disaster Fund.

It should be noted that the Burra Ward Councillors are yet to decide where to remove the 5 km of resheeting that was added to the Old Adelaide Road.

**RECOMMENDATION**

- (1) That, due to flood damage, Scrub Road be removed from the 2004-05 northern resheeting program.**
- (2) That 3km of Braefoot Road west from Iron Mine Road be included in the 2004-05 northern resheeting program.**

**7.1.10 Stormwater Damage – Mid December 2004**

File Ref:	16/55/1	
Officers Consulted:	Works Manager, Asset Manager, Northern Unit Overseer, Acting Southern Unit Overseer	
Strat Plan Objective:		
Budget Allocation :	Nil	Spent to Date :

The Works Manager will provide a report updating Council at the meeting.

For Discussion.

**7.1.11 Occupational Health and Safety Report**

File Ref:	12/14/2	
Officers Consulted:		
Strat Plan Objective:		
Budget Allocation :	Nil	Spent to Date :

The Minutes of the OHSW Committee, held on 23<sup>rd</sup> November 2004, are attached at Agenda Item 8.6. Attached is the revised Injury Management Policy issued by the Local Government Association Workers Compensation Scheme for adoption. The new policy has been endorsed by the Occupational Health, Safety and Welfare Committee.

**RECOMMENDATION**

**That the revised Injury Management Policy produced by the Local Government Association Workers Compensation Scheme be adopted as presented.**

For Discussion.

**7.2 FINANCE MANAGER'S REPORT**

**7.2.1 Financial Statements for Month of November 2004**

File Ref:	7/1/1	
Officers Consulted:		
Strat Plan Objective:	8	
Budget Allocation :	Nil	Spent to Date :

Report is attached.

Cheque Numbers 4331-4404 amounting to \$131,617.87 and WIP/Cr. Nos. 232663, 2327635, 2355602, 2375545, 2380808, 2381535, 2382630, 2392423, 2405471, 2437681, 2444152, 2450926 and 2455471 amounting to \$575,634.47.

For Information and Noting.

**7.2.2 Bank Reconciliation as at 30<sup>th</sup> November 2004**

File Ref:	7/1/4	
Officers Consulted:		
Strat Plan Objective:	8	
Budget Allocation :	Nil	Spent to Date :

**BANK SA A/C NO: 0029448140**

BALANCE AS PER BANK RECONCILIATION AS AT 31.10.04	\$132,251.76 CR
RECEIPTS TO 30.11.04	\$690,456.03 CR
EXPENDITURE TO 30.11.04	<u>\$754,586.54 DR</u>
<b>BALANCE AS AT 30.11.04</b>	<b><u><u>\$68,121.25 CR</u></u></b>

**BANK SA A/C NO: 035535540 (BURRA CARAVAN PARK)**

BALANCE AS PER BANK RECONCILIATION AS AT 31.10.04	\$195.80 CR
RECEIPTS TO 30.11.04	\$6,792.20 CR
EXPENDITURE TO 30.11.04	<u>\$6,475.02 DR</u>
<b>BALANCE AS AT 30.11.04</b>	<b><u><u>\$512.98 CR</u></u></b>

PLEASE NOTE: Included in the above expenditure amounts is the transferring of funds between the two Bank SA A/C's, the amounts relating to the funds transfers are not included in the attached list of payments.

**RECOMMENDATION**

**That the Bank Reconciliation Statement totalling \$68,121.25 at 30<sup>th</sup> November 2004 be noted.**

**7.2.3 Extension to Burra STEDS – Welsh Place and Thames Street**

File Ref:	14/19/2
Officers Consulted:	Chief Executive Officer, Asset Manager
Strat Plan Objective:	8
Budget Allocation :	

Council has had several discussions on these two extensions to the STEDS scheme in Burra. It has been resolved that a special rate be established to enable half of the cost of installation to be recovered from the properties connecting to the scheme. Initial estimates had indicated the costs for the provision of these extensions were in the order of \$12,000 for Welsh Place and \$10,000 for Thames Street. Tenders for the construction on both STEDS extensions were called, and closed on 11<sup>th</sup> October 2004. The costs for the tenders that have been accepted are \$32,496 for Welsh Place and \$20,872 for Thames Street. The original estimates had not been based on the appropriate requirements and guidelines for work on STEDS extensions. It is proposed that the two extensions be treated as one, with the costs combined to enable the calculation of the additional rate to be applied to recover half of the costs. There are 5 properties to be connected to the Welsh Place extension and 4 properties to the Thames Street extension. The combined cost of the extensions is \$53,368, which means that Council intends to recover \$26,684 from the 9 properties involved. Over a period of ten years, an additional rate of \$296.50 per year per property would be required.

**RECOMMENDATION**

**That an additional rate of 296.50 per annum to properties connected to the Welsh Place and Thames Street STEDS extensions be applied from the 2005/06 to 2014/15, in addition to the normal Burra STEDS rates applying each year.**

**7.2.4 Request for Donation – Wakefield Mental Health Consumer Advisory Group**

File Ref: 7/41/03  
 Officers Consulted:  
 Strat Plan Objective: 8  
 Budget Allocation: Spent to Date:

The Wakefield Mental Health Consumer Advisory Group have submitted an application for a community grant to trial a 3-day residential workshop for ongoing training of volunteers to be held at the Emmaus Campsite at Halbury. The cost of the workshop is \$3,000 and the amount requested from each Council is \$500. The geographical area covered by the Group includes Barossa and Light, Gawler, Lower North and Yorke Peninsula.

**RECOMMENDATION**

**That the Wakefield Mental Health Consumer Advisory Group be requested to provide evidence of support from Wakefield Regional Health Service for the proposal, and explain why funds are being sought from Local Government instead of State Government.**

**7.2.5 Burra Passport Product – Income**

File Ref: 4/12/2/3  
 Officers Consulted:  
 Strat Plan Objective:  
 Budget Allocation : Spent to Date :

Income for the period 1<sup>st</sup> January 2004–31<sup>st</sup> December 2004, as at 30<sup>th</sup> November 2004.

	2003	2004	
January	7,795.20	10,652.50	
February	3,891.80	4,835.00	
March	9,794.60	8,787.00	
April	19,235.90	16,821.50	
May	13,226.20	13,139.90	
June	10,237.30	10,303.50	
July	15,650.10	11,503.00	
August	9,585.00	9,932.00	
September	16,744.00	14,563.50	
October	19,900.50	15,282.00	
November	8,931.60	9,506.00	
December	6,303.00		
<b>Total</b>	<b>\$141,325.20</b>	<b>\$125,325.90</b>	
BVIC Commission (30%)		<b>\$37,597.77</b>	
Council's Net 50% income		<b>\$443,864.07</b>	(Contribution to National Trust)

For Information.

**7.2.6 Paxton Square Cottages****7.2.6.1 Monthly Report**

File Ref: 4/12/2/1  
 Officers Consulted:  
 Strat Plan Objective:  
 Budget Allocation : Spent to Date :

The report for November 2004 is attached.

For Information.

**7.2.7 Rates****7.2.7.1 Rates Summary/Discounts Paid to 3<sup>rd</sup> September 2004**

File Ref: 7/69/3

Officers Consulted:

Strat Plan Objective:

Budget Allocation: Spent to Date:

The tables below provide a summary of what rate payments have been made for the first and second instalments and the relative effect of the discount offered.

Based on the payments made, it seems that the second instalment discount offered has been of little benefit, especially considering the additional administrative effort required. It seems that many ratepayers simply took advantage of the discount offered for the second instalment to negate the effect of the fine received for not making the first instalment payment.

**Rates summary to 3<sup>rd</sup> December 2004**

	Current Rates	% of Total Raised	Arrears	Fines, interest etc.	Total	Cumulative Total
<b>Balance 30/6/04</b>	<b>\$0.00</b>		<b>\$70,329.55</b>	<b>\$6,278.95</b>	<b>\$76,608.50</b>	<b>\$76,608.50</b>
<b>Rates Raised 2004/05</b>	\$2,894,089.40		\$0.00	\$0.00	\$2,894,089.40	\$2,970,697.90
<b>Rates Paid in 1<sup>st</sup> Qtr</b>	\$1,972,234.12				\$1,972,234.12	\$998,463.78
Paid in full	\$1,467,248.67	50.70%			\$1,467,248.67	
1 <sup>st</sup> Qtr only	\$504,985.45	17.45%			\$504,985.45	
<b>Rates Paid in 2<sup>nd</sup> Qtr</b>	\$376,752.37				\$376,752.37	\$621,711.41
Additional Paid in full	\$155,200.00	5.36%			\$155,200.00	
2 <sup>nd</sup> Qtr Only	\$221,552.37	7.66%			\$221,552.37	
Arrears/fines Paid			\$49,099.11		\$49,099.11	
Increase in arrears/fines			\$112,824.92	\$1,454.50	\$114,279.42	\$686,891.72
<b>Balance at 3/12/04</b>	<b>\$545,102.91</b>	<b>18.84%</b>	<b>\$134,055.36</b>	<b>\$7,733.45</b>	<b>\$686,891.72</b>	

**Discounts Paid on Rates Paid in full**

	Amount	% of Rates Paid in Full	% of Total rates Raised
1st Qtr	\$44,017.46	3.00%	1.52%
2nd Qtr	\$2,328.00	1.50%	0.08%
<b>Total</b>	<b>\$46,345.46</b>	<b>2.86%</b>	<b>1.60%</b>

For Information.

7.2.7.2 Outstanding Rates as at 30<sup>th</sup> November 2004

File Ref: 7/69/5

Officers Consulted:

Strat Plan Objective:

Budget Allocation:

Spent to Date:

<b>Current rates paid as at 30<sup>th</sup> November 2004</b>		<b>Rates Raised 2004/05</b>			
		<u>RATES</u>	<u>STEDS</u>	<u>WASTE</u>	<u>TOTAL</u>
Burra	938,676.90	1,239,897.70	76,050.00	62,720.00	1,378,667.70
Eudunda	592,497.12	639,963.15	60,600.00	31,520.00	732,083.15
Hallett	373,779.36	436,829.95	0.00	18,000.00	454,829.95
Robertstown	265,350.25	317,868.60	0.00	10,640.00	328,508.60
<b>TOTAL</b>	<b>2,170,303.63</b>	<b>2,634,559.40</b>	<b>136,650.00</b>	<b>122,880.00</b>	<b>2,894,089.40</b>

<b>Outstanding Summary</b>		
	<b><u>30 November 2003</u></b>	<b><u>30 November 2004</u></b>
<b>HALLETT WARD</b>		
Current	70,373.10	83,873.01
Arrears	16,624.54	16,726.59
Fines	1,837.00	2,388.65
	<b>88,834.64</b>	<b>102,988.25</b>
<b>BURRA WARD</b>		
Current	380,292.05	448,404.35
Arrears	13,216.56	21,190.66
Fines	933.05	1,393.55
	<b>394,441.66</b>	<b>470,988.56</b>
<b>EUDUNDA WARD</b>		
Current	109,625.21	144,135.45
Arrears	8,800.41	13,652.26
Fines	606.45	627.10
	<b>119,032.07</b>	<b>158,414.81</b>
<b>ROBERTSTOWN WARD</b>		
Current	59,115.88	69,105.20
Arrears	8,244.05	6,628.35
Fines	1,051.15	1,055.10
	<b>68,411.08</b>	<b>76,788.65</b>
<b>TOTAL ALL WARDS</b>		
Current	619,406.24	745,518.01
Arrears	46,885.56	58,197.86
Fines	4,427.65	5,464.40
<b>TOTAL OUTSTANDING</b>	<b>670,719.45</b>	<b>809,180.27</b>

For Information.

**7.3 TOURISM REPORT****7.3.1 Burra Caravan and Camping Park**

## 7.3.1.1 Monthly Activity Report

File Ref: 4/12/2/2

Officers Consulted:

Strat Plan Objective:

Budget Allocation: Spent to Date:

The report for November 2004 is attached. The Managers have proposed a small increase to fees from 1<sup>st</sup> July 2005.

**RECOMMENDATION**

**That, at the Burra Caravan and Camping Park, the powered site fee be increased to \$17.00, camp site fee be increased to \$14.00, and extra persons fee be increased to \$4.00 effective from 1<sup>st</sup> July 2005.**

**7.3.2 Burra Visitor Information Centre**

## 7.3.2.1 Monthly Activity Report

File Ref: 4/12/2/4

Officers Consulted:

Strat Plan Objective:

Budget Allocation: Spent to Date:

The report for November 2004 is attached.

For Information.

**7.3.3 National Trust, Burra Burra Branch**

File Ref: 4/12/2/6

Officers Consulted:

Strat Plan Objective:

Budget Allocation: Spent to Date:

## 7.3.3.1 Quarterly Report

The report for July to September 2004 is attached.

For Information.

## 7.3.3.2 Lease Renewals

File Ref: 4/12/2/6

Officers Consulted:

Strat Plan Objective:

Budget Allocation: Spent to Date:

A letter has been received from the Asset Manager, National Trust, noted that the lease agreements in respect of four Burra Passport Product properties and the Burra Visitor Information Centre expire on 31<sup>st</sup> December 2004, with an option to renew for a further period of three years, which option has been exercised by the National Trust.

On the basis of the mutually beneficial relationship established in terms of the two agreements, and to assist in the required long-term planning, the National Trust requests that Council consider the option of an additional two three-year terms after the expiry of the current lease agreement, and advises that a representative of the Trust would be available to attend any meetings to discuss the proposal.

The current lease agreement, which expires on 31<sup>st</sup> December 2004, included an option to a right of renewal for a further three years. Negotiations between the Burra Regional Tourism and Business Association, the National Trust and Council resulted in the agreement to extend the lease agreement for 3 years (2005-2007).

The agreement allows for the National Trust to maintain the four Burra Passport Product properties and the Burra Visitor Information Centre, owned by Council, using half of the proceeds from Passport Sales (after allowing for 30% commission to the Burra Visitor Information Centre).

Any agreement to allow for options to extend the existing lease for an additional two terms will require an amendment to the newly agreed lease, plus the approval of the Burra Regional Tourism and Business Association.

Before referring this to the Burra Regional Tourism and Business Association, the comments of Council as to the possibility of agreeing to extend the terms of the lease are sought.

For Direction.

#### **7.3.4 Correspondence**

##### 7.3.4.1 Regional Visitor Information Centre

The Clare and Gilbert Valleys Council have advised that their application for federal funding was not successful and that they are proceeding to construct a local visitor information center at \$1.2 million with a \$400,000 contribution from the South Australian Tourism Commission.

For Information.

#### **7.4 DEVELOPMENT REPORT**

##### **7.4.1 Development Planning**

##### 7.4.1.1 Enterprise Zone – PAR Nil.

##### 7.4.1.2 Correspondence

###### (1) B.S. Short and Others

Advising, as landowners on which the proposed ‘Worlds End Wind Farm’ is to be located, of their full support for the proposal.

For Information.

##### 7.4.1.3 Planning Committee Nil.

##### 7.4.1.4 Development Assessment Panel

File Ref: 3/14/1/1

Officers Consulted:

Strat Plan Objective:

Budget Allocation: 20 1443 \$850

Spent to Date: Nil

The following development applications have been received and will be subject to assessment by the Development Assessment Panel :

- 422/0015/04 – List - Service Trades Premises (Caravan Sales & Display) – Cat 3 – public consultation period closes 23 December 2004.
- 422/0128/04 – Rowe – Cattle/Lamb Feedlot – Cat 3 – waiting for EPA Report.
- 422/0079/04 – Wind Prospect Pty Ltd – Cat 3 – Wind Farm (Mount Bryan Cluster) – waiting for additional information.

A DAP meeting was held on Monday 22 November 2004 immediately following the Hallett Wind Farm (Wind Prospect) Committee meeting. The Minutes are attached at Agenda Item 8.5. The following development applications were granted Provisional Development Plan Consent by the Panel :

- 422/0077/04 – Wind Prospect Pty Ltd – Cat 3 – Wind Farm (The Bluff Range Cluster).
- 422/0078/04 – Wind Prospect Pty Ltd – Cat 3 – Wind Farm (Willogeleche Hill Cluster).
- 422/0080/04 – Wind Prospect Pty Ltd – Cat 3 – Wind Farm (Hallett Hill Cluster).

A DAP meeting will be held on Monday 20 December 2004 commencing at 2.00pm. The following development applications will be considered at that meeting :

- 422/D502/04 – Geister – Land Division – Non-complying.
- 422/D003/04 – Carpenter – Land Division – Non-complying.

For Information.

7.4.1.5 Hallett Wind Farm (Wind Prospect) Committee

File Ref: 3/14/1/4

Officers Consulted:

Strat Plan Objective:

Budget Allocation: Nil Spent to Date: Nil

The Hallett Wind Farm (Wind Prospect) Committee met on Monday 22 November 2004. The Minutes are attached at Agenda Item 8.4. The following development application was granted Provisional Development Plan Consent by the Committee :

- 422/0076/04 – Wind Prospect Pty Ltd – Cat 3 – Wind Farm (Brown Hill Range Cluster).

For Information.

7.4.1.6 ‘Waterloo’ Wind Farm

File Ref: 3/71/4/1

Officers Consulted:

Strat Plan Objective:

Budget Allocation: Nil Spent to Date: Nil

Hydro Tasmania lodged their development application with Council on 9<sup>th</sup> December 2004 for a wind farm comprising of 39 wind turbines and 2 wind monitoring towers to be located along the Tothill Range in two ‘clusters’ south-east of Black Springs and east of Waterloo. This site spans across both the Clare and Gilbert Valleys Council and Goyder and it is possible that 4 of the turbines will be located within the Goyder Council area. The location of the proposed turbines relative to the Council boundary has not been plotted by GIS by the applicant to date.

However, to expedite the assessment process, I recommend, unlike the process adopted for the ‘Brown Hill’ wind farm, whereby a ‘joint’ Committee was formed to assess that development, that Council delegate its powers and functions to the Clare and Gilbert Valleys Council to assess this development application.

The consequence of this recommendation is that Council will not receive up to \$10,000 in assessment fees from the applicant, but will also not be involved in any costs associated with the assessment and possible appeal processes that may arise.

**RECOMMENDATION**

**That pursuant to Section 20 of the Development Act 1993, Council delegate to the Clare and Gilbert Valleys Council the following development assessment functions and powers under Part 4 of the Development Act 1993 in relation to ‘Waterloo Wind Farm’ development as proposed by Hydro-Electric Corporation (Hydro Tasmania) :**

- 1. Assessment of Development Proposal**
  - 1.1 The power, as the relevant authority and pursuant to Section 33 of the Development Act, 1993, to assess a development against and grant or refuse consent in respect of the provisions of the appropriate Development Plan;**
  - 1.2 The power when granting a provisional development plan consent to reserve a decision on specified matter until further assessment of the development under the Development Act, 1993 pursuant to Section 33(3) of the Development Act, 1993.**
- 2. Special Provisions Relating to Development Plan Assessment**
  - 2.1 The power to assess whether or not a development is seriously at variance with the relevant Development Plan pursuant to Section 35(2) of the Development Act, 1993.**
- 3. Consultation with Other Authorities or Agencies**
  - 3.1 Where an assessment is required of an application for the consent or approval of a proposed development of a prescribed class the duty to:**
    - (a) refer the application, together with a copy of any relevant information provided by the applicant to a body prescribed by the Regulations and including the Development Assessment Commission, and**
    - (b) to not make a decision until a response has been received from the prescribed body in relation to the matter or matters for which the referral was made or the presumption is made that the body does not desire to make a response or concur (as the case requires) pursuant to Section 37(1)(a) and (b) of the Development Act, 1993.**
  - 3.2 Where an application has been refused or conditions imposed in respect of a development authorisation by direction of a prescribed body, the duty to notify the applicant that the application was refused, or the conditions imposed, by direction under Section 37 pursuant to Section 37(5)(a) of the Development Act, 1993.**
- 4. Public Notice and Consultation**
  - 4.1 The duty to give notice of a proposal for a Category 3 development pursuant to Section 38(5) of the Development Act, 1993.**
  - 4.2 The duty to forward to an applicant, a copy of any representation made regarding the proposed development and to allow the applicant to respond in writing to those representations pursuant to Section 38(8) of the Development Act, 1993.**
  - 4.3 In respect of a Category 3 development, the duty to allow a person who made a representation and who as part of that representation indicated an interest in appearing before the delegate or the Panel, a reasonable opportunity to appear personally or by representative to be heard in support of the representation pursuant to Section 38(10)(b) of the Development Act, 1993.**
  - 4.4 The duty to allow an applicant to appear personally or by representative before the delegate or the Panel in order to respond to matters relevant to representations made pursuant to Section 38(11) of the Development Act, 1993.**
  - 4.5 Where representations have been made under Section 38 of the Development Act, 1993 the duty to give notice of the decision on the application to each person who made a representation and in respect of a Category 3 development to the Environment, Resources and Development Court pursuant to Section 38(12) of the Development**

Act, 1993.

**5. Provision of Additional Information**

**5.1 Pursuant to Section 39(2) of the Development Act, 1993 the power to request an applicant to:**

- (a) provide such additional documents or information to enable assessment of the application;**
- (b) remedy any defect or deficiency in any application or accompanying document or information required by or under the Development Act, 1993;**
- (c) consult with an authority or body prescribed by the Development Regulations, 1993;**
- (d) comply with any other requirement prescribed by the Regulations pursuant to Section 39(2) of the Development Act, 1993.**

**5.2 Where an applicant has been required to comply with one or more of the requirements specified in Section 39(2) of the Development Act, 1993 and the requirement has not been complied with in the time specified by the Development Regulations, 1993 the power to refuse the application pursuant to Section 39(3)(b) of the Development Act, 1993.**

**6. Variation of an Application**

**6.1 The power to permit an applicant to vary an application or vary any plans, drawings, specifications or other documents that accompanied an application pursuant to Section 39(4)(a) and Section 39(5) of the Development Act, 1993.**

**6.2 The power to issue a consent that provides for the undertaking of development in stages pursuant to Section 39(8) of the Development Act, 1993.**

**7. Notice of the Decision**

**7.1 The duty to give notice of a decision pursuant to Section 40(1) of the Development Act, 1993.**

**8. Extension of time of Development Authorisation**

**8.1 The power to extend the period of time within which a development authorisation remains operative pursuant to Section 40(3) of the Development Act, 1993.**

**9. Attaching of Conditions**

**9.1 The power to attach such conditions as the delegate thinks fit or as may be prescribed by regulation to any decision under Division 1 of Part 4 of the Development Act, 1993 pursuant to Section 42(1) and (3) of the Development Act, 1993.**

**10. Private Certification**

**10.1 The power to require from a private certifier who is making a decision of a prescribed kind in relation to any aspect of building work such other information or documentation as the delegate deems fit pursuant to Section 93(b)(iii) of the Development Act, 1993.**

**11. Seeking of Professional Advice**

**11.1 The power, in the exercise of a prescribed function, to rely on a certificate of a person with prescribed qualifications pursuant to Section 101(1) of the Development Act, 1993.**

**11.2 The duty to seek and consider the advice of a person with prescribed qualifications or approved by the Minister in relation to a matter prescribed by the Development Regulations, 1993 pursuant to Section**

**101(2) of the Development Act, 1993.**

- 12. Application to Relevant Authority**
  - 12.1 The power to require an additional or lesser number of copies of plans, drawings, specifications and other documents and information relating to a proposed development than the number prescribed in Regulation 15(1)(c) pursuant to Regulation 15(1)(c) of the Development Regulations, 1993.**
  - 12.2 When an application is lodged with the Council, but the Development Assessment Commission is the relevant authority, the duty to forward the application on to the Development Assessment Commission in accordance with and pursuant to Regulation 15(4) of the Development Regulations, 1993.**
- 13. Nature of Development**
  - 13.1 Where an application requires the assessment of a proposed development against the provisions of the Development Plan, the duty to determine the nature of the development applied for pursuant to Regulation 16(1) of the Development Regulations, 1993.**
- 14. Amended Applications**
  - 14.1 The power to form the opinion that variations to an application are not substantial and that repeating of the referral process under Part 5 of the Development Regulations, 1993 or the giving of notice under Part 6 of the Development Regulations, 1993 is not required pursuant to Regulation 20(3) of the Development Regulations, 1993.**
  - 14.2 Where a variation to an application changes the essential nature of a proposed development, the power to, (by agreement with the applicant), proceed with the variation on the basis that the application will be treated as a new application pursuant to Regulation 20(4) of the Development Regulations, 1993.**
- 15. Withdrawal of an Application**
  - 15.1 Where an applicant withdraws an application, the duty to notify any agency to which an application was referred under Part 5 of the Development Regulations, 1993 and any person who made a representation in relation to the application under Part 6 of the Development Regulations, 1993 of the withdrawal pursuant to Regulation 22 of the Development Regulations, 1993.**
- 16. Contravening Development**
  - 16.1 The power to decline to proceed with an application until proceedings under the Act have been concluded and to give notice in writing to the applicant of that fact pursuant to Regulation 23(2) of the Development Regulations, 1993.**
- 17. Referrals and Concurrence**
  - 17.1 The duty to refer an application of a prescribed kind together with a copy of any relevant information provided by the applicant to the relevant body prescribed by Schedule 8 to the Development Regulations, 1993 and to not make a decision on the application until a response has been received from the referral body or the time period for receipt of a response has lapsed pursuant to Regulation 24 of the Development Regulations, 1993.**
  - 17.2 Where concurrence must be sought from another body prior to issuing a consent or approval the duty to forward to the other body whose concurrence must be sought that information required by Regulation 25(b) of the Development Regulations, 1993 pursuant to Regulation 25 of the Development Regulations, 1993.**

- 17.3 Where an application has been referred to a prescribed body under Part 5 of the Development Regulations, 1993 and additional information is received which is materially relevant to the referral, the duty to repeat the referral process where the delegate is of the opinion that the additional information or amendment is significant and the power to repeat the referral process in all other instances pursuant to Regulation 27(1) of the Development Regulations, 1993.**
- 18. Public Inspection**
- 18.1 The duty to ensure that copies of documents referred to in Regulation 34(1) concerning an application are reasonably available for inspection by the public in accordance with and pursuant to Regulation 34(1) of the Development Regulations, 1993.**
- 19. Response by Applicant**
- 19.1 The power to extend the time within which an applicant may respond to any representation pursuant to Regulation 36 of the Development Regulations, 1993.**
- 20. Notification of Decision**
- 20.1 The duty to give notice of a decision on an application under Division 1 of Part 4 of the Development Act, 1993 in accordance with and pursuant to Regulation 42 of the Development Regulations, 1993.**
- 20.2 Pursuant to Regulation 43 of the Development Regulations, 1993 the duty to send a copy of the notice of decision issued under Regulation 42 to any prescribed body to which the application had been referred.**
- 20.3 The duty to send a copy of any notice issued under Regulation 42 to the owner of land to which a decision on the application relates where the owner is not a party to the application pursuant to Regulation 45 of the Development Regulations, 1993.**
- 20.4 The duty to issue a Notice of Approval in the circumstances prescribed by Regulation 46, pursuant to Regulation 46(1) of the Development Regulations, 1993.**
- 21. Lapse of Consent or Approval**
- 21.1 The power to extend the time when any consent or approval under Part IV of the Development will lapse pursuant to Regulation 48(2) of the Development Regulations, 1993.**
- 22. General Provisions**
- 22.1 Independent Technical Expert Advice**
- 22.1.1 In circumstances where Regulation 88 of the Development Regulations, 1993 applies, the power to rely on the certificate of an independent technical expert pursuant to Regulation 88(3) of the Development Regulations, 1993.**
- 22.2 Fees**
- 22.2.1 The power to require an applicant to provide such information as the delegate may reasonably require to calculate any fee payable under Schedule 6 and the power to make any determination for the purposes of Schedule 6 pursuant to Regulation 95(2) of the Development Regulations, 1993.**
- 22.2.2 The power to calculate any fee on the basis of estimates made by the delegate where the delegate believes that any information provided by an applicant is incomplete or inaccurate pursuant to the provisions of Regulation 95(3) of the Development Regulations, 1993.**
- 22.2.3 The power to, at any time, and notwithstanding any earlier**

**acceptance of an amount in respect of the fee, reassess a fee payable under the Regulations pursuant to Regulation 95(4) of the Development Regulations, 1993.**

### **22.3 Schedule 8 – Development Adjacent to Main Roads**

**22.3.1 For the purposes of the provisions of Paragraph 3(A) of Schedule 8 of the Development Regulations, 1993 the power to form the opinion that development is likely to alter an existing access or change the nature of movement through an existing access or create a new access or encroach within a road widening setback under the Metropolitan Adelaide Road Widening Plan, 1972 in relating to an existing or proposed arterial road, primary road, primary arterial road or secondary arterial road, or within 25 metres of a junction with an existing or proposed arterial road, primary road, primary arterial road or secondary arterial road (as delineated in the relevant Development Plan).**

### **22.4 Schedule 8 – State Heritage Places**

**22.4.1 The power to form the opinion that a development materially affects the context within which a State Heritage place is situated pursuant to Paragraph 5(1)(A) of Schedule 8 of the Development Regulations, 1993.**

### **22.5 Schedule 8 – Activity of Environmental Significance**

#### **7.4.1.7 Verandah over Footpath – Copperhouse Street, Burra**

File Ref: 3/71/4/4

Officers Consulted: Works Manager, Heritage Adviser

Strat Plan Objective:

Budget Allocation: Nil Spent to Date: Nil

A development application has been lodged by P. & P. Edson to construct a verandah to the front of their dwelling a 6 Copperhouse Street, Burra. It is proposed that the verandah will be 2.4 metres wide and will encroach 700mm over the Copperhouse Street 'footpath'. The 'footpath' area in front of the dwelling is rarely used for pedestrian traffic and is separated from the actual Copperhouse Street heavy vehicle detour by a concrete kerb. There are no heritage, planning or building concerns regarding this proposal.

The proposal requires the authorisation of Council pursuant to Section 221 (2) (b) of the Local Government Act 1999.

The building of the verandah over the Copperhouse Street footpath will not unduly obstruct the use of the footpath and will not adversely effect on-footpath safety (Section 221 (4)).

Council is not liable for injury, damage or loss resulting from anything done under the authority of an authorisation under Section 221 (2) (b).

Authorisation may be granted for a particular act (the building of the verandah over the footpath) pursuant to Section 221 (6) (a).

#### **RECOMMENDATION**

**That pursuant to Section 221 (2) (b) of the Local Government Act 1999, Council authorise the erection of a verandah, as attached to the dwelling at 6 Copperhouse Street, Burra, over the Copperhouse Street, Burra footpath, subject to the following conditions :**

- (1) Verandah to be maintained in good repair and in a sound condition at all times; and**
- (2) P. & P. Edson to obtain and maintain public liability insurance of at least \$10million which covers the action of the location of the verandah over the footpath.**

## 7.4.1.8 Proposed 'Worlds End' Wind Farm – Payment of Fees

File Ref: 3/71/4/1

Officers Consulted:

Strat Plan Objective:

Budget Allocation: Nil

Spent to Date: Nil

In response to the resolution of the November 2004 meeting of Council (Minute 7836/04), legal opinion and comment was sought and obtained on the following :

## 1. Payment of Assessment Fees.

Response :

*Provided that the initial lodgement fee is paid, the proponent will have a valid application (such as the \$100,000) in instalment... it is within Council's discretion to allow this to occur.*

## 2. Impact/effect on the Development Assessment Panel and Panel members' impartiality when assessing the development if payment of fees by instalment is approved by Council.

Response :

*This would not hamper the Panel's powers and duties to assess the application in accordance with the provisions of the Development Plan, but I would not recommend that the Panel proceed to make a decision of any application until all fees have been paid.*

## 3. Concept of an agreement by Council to accept payment of assessment fees by instalment.

## 4. Requirement and wording of a formal contract should payment by instalment be approved.

Response :

*...a resolution by the planning authority would be sufficient for the payment of the fee in instalments without a formal deed or contract between the Council and the proponent. However...it is not appropriate as there is no legal authority for the instalments to be charged with an interest component. The fees are prescribed by the Act and Regulations and there is no opportunity for interest to be charged.*

Notwithstanding this advice, I believe that Council should act in accordance with its policy – 'Provisional Development Assessment Fees' – and require the payment of the assessment fees *prior to the processing of the development application*, which is upon lodgement of the development application.

**RECOMMENDATION**

**That Wind Development Australia be advised that Council will require the payment of the assessment fee relative to the proposed 'Worlds End Wind Farm' proposal prior to the processing of the development application, that being upon lodgement of the development application.**

**7.4.2 Development Building**

Nil.

**7.4.3 Development Economic**

Nil.

## 7.5 ENVIRONMENTAL HEALTH REPORT

### 7.5.1 Septic Tank Effluent Drainage Lagoons

File Ref: 5/73/2

Officers Consulted: Chief Executive Officer, Works Manager

Strat Plan Objective:

Budget Allocation: Nil Spent to Date: Nil

Council may recall a report on the above matter being considered at its meeting of 21<sup>st</sup> September 2004. At that meeting Council resolved (Minute 627/04):

*“That the Chief Executive Officer and Manager, Environmental Services investigate and cost options for the disposal of excess water from the STED lagoons and present a report to the December 2004 meeting.”*

Following that resolution, contact was made with the Department of Health Waste Water Management Unit seeking information in regard to the class of water required for irrigation purposes. The information received was that water needed to be of a Class A nature to be pumped back into the creek. It would also appear that to achieve Class A water was very expensive and almost unattainable. Class B and C water (suitable for irrigation) appeared very attainable. The result of the water testing done so far indicated that, apart from the suspended solids count, the water appeared satisfactory for irrigation of fodder crops and possibly edible crops dependent on the method of irrigation used. Another use considered was the planting of a wood lot and the water used to irrigate trees such as sugar gums etc. on land owned by Council.

If the reclaimed water is to be reused it would appear that it will involve considerable costs for ongoing testing, a pump station and probably a storage lagoon for periods when there is heavy rainfall and storage is a necessity. Approximate costs might be in the order of \$10,000 for a feasibility and management report, \$40,000 for a pump station and \$100 a month for testing.

I have no idea of the cost of an effective storage lagoon. Once again it will depend on the amount of water that is available for reuse. I have arranged with the Works Manager to obtain and fit a flow meter to the system so that we will have an idea of how much water we are dealing with.

A letter was sent out to two adjoining landowners and an orchardist where the land was considered satisfactory, i.e. not draining back into the creek. The letter sought registrations of interest in using the water for irrigation.

Council received a response from Simon Rowe of Princess Royal Station and from Tony Thorogood of Thorogoods of Burra and the next stage is to ascertain how much water might be available for reuse before any discussions are taken further.

#### RECOMMENDATION

**That the report be received and a further report be presented to Council when further information becomes available.**

## 7.6 HERITAGE REPORT

### 7.6.1 Goyder Heritage Advisory Committee

Nil.

### 7.6.2 Correspondence

Nil.

## 7.7 GENERAL INSPECTOR'S REPORT

### 7.7.1 Dog Management

Nil.

### 7.7.2 Impounding

Nil.

**7.7.3 Fire Prevention**

Nil.

**7.7.4 Litter Control**

Nil.

**7.7.5 Correspondence**

Nil.

**7.8 CHIEF EXECUTIVE OFFICER'S REPORT****7.8.1 Local Government Association**

File Ref: 10/3/2

Officers Consulted:

Strat Plan Objective:

Budget Allocation: Spent to Date:

(1)	Reports	
	No 46	11 Nov 2004
	No 47	18 Nov 2004
	No 48	25 Nov 2004
	No. 49	2 Dec 2004
	No 50	9 Dec 2004

For Information.**7.8.2 Local Government Finance Authority**

Nil.

**7.8.3 Central Local Government Region**

Nil.

**7.8.4 Australian Local Government Association**

File Ref: 10/3/2

Officers Consulted:

Strat Plan Objective:

Budget Allocation: Spent to Date:

Resolutions from the 2004 National General Assembly have been received and are also available on the website [www.nga.alga.asn.au](http://www.nga.alga.asn.au)

For Information.**7.8.5 Policy Manual - Amendments**

File Ref: 9/63

Officers Consulted:

Strat Plan Objective:

Budget Allocation: Spent to Date:

In accordance Minute 707/04 of Council's November 2004 meeting, the Policy Manual has been reviewed.

- (1) Employees  
Register of Interest

**RECOMMENDATION****That Council policy :**

*"That the position of Director of Operations be declared as a prescribed officer under Chapter 7 – Council Staff, Part 4 – Conduct of Employees, Division 2 – Conduct of Employees of the Local Government Act 1999 requiring the officer to submit returns for a Register of Interest."*

**be deleted.**

- (2) Finance  
Bank Signatories

## RECOMMENDATION

**That Council policy :**

*“That signatories to the bank accounts be the Chief Executive Officer, the Finance Manager, Mr. J.P. Brak, Council Chairman, Crs. A.M. Gill, T.P. Stockman and P. Reilly, and that all cheques require the signature of two persons, one of whom should be the Chief Executive Officer, the Finance Manager, Mr. J.P. Brak or the Works Manager.”*

**be amended to read :**

**“That signatories to the bank accounts be the Chief Executive Officer, the Finance Manager, Mr. J.P. Brak, Council Chairman, Crs. A.M. Gill, T.P. Stockman and P. Reilly, and that all cheques require the signature of two persons, one of whom should be the Chief Executive Officer, the Finance Manager or Mr. J.P. Brak.”**

- (3) Rates  
STEDS - Eudunda

## RECOMMENDATION

**That Council policy :**

*“That the STEDS rates for the Eudunda scheme be increased by 50% each year, until a reserve amount as determined by Council, on the recommendation of the Works Manager, has been accumulated.”*

**be amended to read :**

**“That the STEDS rates for the Eudunda scheme be increased by 50% each year, until a reserve amount as determined by Council, on the recommendation of the Finance Manager, has been accumulated.”**

- (4) Roads  
Access/Driveways - Delegations

## RECOMMENDATION

- (1) **That, in accordance with Section 44 of the Local Government Act 1999, Council revoke the delegation to the Director of Operations to carry out the terms under Council’s policy on Access/Driveways.**
- (2) **That, in accordance with Section 44 of the Local Government Act 1999, Council delegates its authority to the Works Manager to carry out the terms under Council’s policy on Access/Driveways.**

- (5) Safety  
Occupational Health, Safety and Welfare - Appointments

## RECOMMENDATION

- (1) **That, pursuant to the Occupational Health, Safety and Welfare Act 1986, Council appoint the Human Resources Coordinator, Mrs. L. Fretwell, as Occupational Health, Safety and Welfare Coordinator.**
- (2) **That, pursuant to the Occupational Health, Safety and Welfare Act 1986, Council appoint the Chief Executive Officer, Mr. S.J. Kerrigan as Rehabilitation Coordinator.**

- (6) Works  
Crushed Rock Supply

**RECOMMENDATION**

- (1) That, in accordance with Section 44 of the Local Government Act 1999, Council revoke the delegation to the Director of Operations to carry out the terms under Council's policy on Crushed Rock Supply.
- (2) That, in accordance with Section 44 of the Local Government Act 1999, Council delegates its authority to the Works Manager to carry out the terms under Council's policy on Crushed Rock Supply.

- (7) Delegations

- (a) Boaden, Peter Ivan – Director of Operations

**RECOMMENDATION**

- (1) That, in accordance with Section 44 of the Local Government Act 1999, Council revoke the following delegations of authority to Peter Ivan Boaden, Director of Operations :
1. Authorised Person – Section 260(1) Local Government Act
  2. Authorised Person – Section 221 Local Government Act (Water and power services under roads)
  3. Authorised Person – Section 221, 232 Local Government Act (tree planting on roadsides)
  4. Authorised Person – Section 221 Local Government Act (Stock grids)
  5. Authorised Person – Section 234 Local Government Act (Removal of objects from roads)
  6. Authorised Person – Section A5 of the Minister's Notice to Council's (Road Traffic Act 1961) (Traffic Impact Statements)
  7. Authorised Person – Section 237 Local Government Act (Removal of abandoned vehicles)
  8. Authorised Person – Section 212 Local Government Act (Temporary closure of roads) to carry out the terms under the policy on Crushed Rock Supply.
- (2) That, in accordance with Section 44 of the Local Government Act 1999, Council delegates the following authority to Roy O'Connor, Works Manager :
1. Authorised Person – Section 260(1) Local Government Act
  2. Authorised Person – Section 221 Local Government Act (Water and power services under roads)
  3. Authorised Person – Section 221, 232 Local Government Act (tree planting on roadsides)
  4. Authorised Person – Section 221 Local Government Act (Stock grids)
  5. Authorised Person – Section 234 Local Government Act (Removal of objects from roads)
  6. Authorised Person – Section A5 of the Minister's Notice to Council's (Road Traffic Act 1961) (Traffic Impact Statements)
  7. Authorised Person – Section 237 Local Government Act (Removal of abandoned vehicles)
  8. Authorised Person – Section 212 Local Government Act (Temporary closure of roads) to carry out the terms under the policy on Crushed Rock Supply.

## (b) Watson, David – Overseer

**RECOMMENDATION**

**(1) That, in accordance with Section 44 of the Local Government Act 1999, Council revoke the following delegations of authority to David Watson, Overseer :**

- 1. Authorised Person – Section 260(1) Local Government Act**
- 2. Authorised Person – Section 234 Local Government Act (Removal of objects from roads)**
- 3. Authorised Person – Section 235 Local Government Act (Deposit of rubbish, litter)**
- 4. Authorised Person – Section 221 Local Government Act (Water and power services under roads.**
- 5. Authorised Person – Section 212 Local Government Act (Temporary closure of roads)**

**(2) That, in accordance with Section 44 of the Local Government Act 1999, Council delegates the following authority to Leon Booth, Acting Overseer :**

- 1. Authorised Person – Section 260(1) Local Government Act**
- 2. Authorised Person – Section 234 Local Government Act (Removal of objects from roads)**
- 3. Authorised Person – Section 235 Local Government Act (Deposit of rubbish, litter)**
- 4. Authorised Person – Section 221 Local Government Act (Water and power services under roads.**
- 5. Authorised Person – Section 212 Local Government Act (Temporary closure of roads)**

## (c) Cemeteries - Curator

**RECOMMENDATION**

**(1) That, in accordance with Section 44 of the Local Government Act 1999, Council revoke the delegation to the Director of Operations of Curator of the cemeteries under the care, control and management of Council.**

**(2) That, in accordance with Section 44 of the Local Government Act 1999, Council delegates its authority to the Works Manager of Curator of the cemeteries under the care, control and management of Council.**

## (d) Compensation – Rubble – Private Use

**RECOMMENDATION**

**(1) That, in accordance with Section 44 of the Local Government Act 1999, Council revoke the delegation of its authority to the Director of Operations and to the two Unit Overseers under Council’s policy on Compensation-Rubble-Private Use.**

**(2) That, in accordance with Section 44 of the Local Government Act 1999, Council delegates its authority to the Works Manager under Council’s policy on Compensation-Rubble-Private Use.**

## (e) Development Act 1993 – Section 30

**RECOMMENDATION**

**That the following sections of the delegated authority to act under Section 30 of the Development Act 1993 (Minute 641/03) :**

**“Width of Roads and Thoroughfares**

**(62) *Subject to consultation with the Director of Operations the power to dispense with the requirements of Regulation 51(1) and (3) dealing with the width of***

*any proposed road or thoroughfare where of the opinion that the prescribed width is not necessary for the safe and convenient movement of vehicles or pedestrians or for underground services pursuant to Regulation 51(4) of the Development Regulations, 1993.*

- (63) *Subject to consultation with the Director of Operations the power to dispense with the requirements of Regulation 51(5) dealing with the width of a road at the head of every cul-de-sac where it appears that the cul-de-sac is likely to become a through road pursuant to Regulation 51(6) of the Development Regulations, 1993.*

**Road Widening**

- (64) *Subject to consultation with the Director of Operations the power to require a road widening where land to be divided abuts and existing road pursuant to Regulation 52(1) of the Development Regulations, 1993.*

**Requirement as to Forming of Roads**

- (65) *Subject to consultation with the Director of Operations the power to specify the width of roads pursuant to Regulation 53(1) and (2) of the Development Regulations, 1993.*
- (66) *Subject to consultation with the Director of Operations the power to dispense with the requirements of Regulation 53(3) that adequate provision be made for the turning of vehicles at the head of a cul-de-sac where the delegate is of the opinion that the cul-de-sac is likely to become a through road pursuant to Regulation 53(4) of the Development Regulations, 1993.*
- (67) *Subject to consultation with the Director of Operations the power to dispense with the requirements of Regulation 53(5) dealing with the forming of footpaths, water tables, kerbing, culverts and drains on proposed roads pursuant to Regulation 53(6) of the Development Regulations, 1993.*

**Construction of Roads, Bridges, Drains and Services**

- (68) *Subject to consultation with the Director of Operations the power to require the paving and sealing of the roadway of proposed roads pursuant to Regulation 54(1) of the Development Regulations, 1993.*

**Supplementary Land Division Provisions**

- (69) *Subject to consultation with the Director of Operations the duty to consider and if appropriate approve a road location and grading plan for the forming of any proposed road, including every footpath, watertable, kerbing, culvert and drain pursuant to Regulation 55(1) of the Development Regulations, 1993.*
- (70) *Subject to consultation with the Director of Operations the duty to consider and if appropriate approve detailed construction plans and specifications signed by a professional engineer or licensed surveyor for all work referred to in Regulations 53 and 54 pursuant to Regulation 55(2) of the Development Regulations, 1993.*
- (71) *Subject to consultation with the Director of Operations the duty to consider and if appropriate accept that all connections for water supply and sewerage services to any allotment delineated on a plan of division have been laid under the surface of a proposed road before the roadway is sealed pursuant to Regulation 55(4) of the Development Regulations, 1993.*

**General Land Division**

- (72) *Subject to consultation with the Director of Operations the power to enter into a binding arrangement with an applicant for land division for the satisfaction of outstanding requirements in accordance with and pursuant to Regulation 58(2)(a) of the Development Regulations, 1993.*
- (73) *Subject to consultation with the Director of Operations the power to advise the Development Assessment Commission that an applicant has entered into appropriate binding arrangements pursuant to Section 51(1) of the*

*Development Act, 1993 in accordance with and pursuant to Regulation 58(2) of the Development Regulations, 1993.”*

be amended to read :

**“Width of Roads and Thoroughfares**

- (62) Subject to consultation with the Works Manager the power to dispense with the requirements of Regulation 51(1) and (3) dealing with the width of any proposed road or thoroughfare where of the opinion that the prescribed width is not necessary for the safe and convenient movement of vehicles or pedestrians or for underground services pursuant to Regulation 51(4) of the Development Regulations, 1993.
- (63) Subject to consultation with the Works Manager the power to dispense with the requirements of Regulation 51(5) dealing with the width of a road at the head of every cul-de-sac where it appears that the cul-de-sac is likely to become a through road pursuant to Regulation 51(6) of the Development Regulations, 1993.

**Road Widening**

- (64) Subject to consultation with the Works Manager the power to require a road widening where land to be divided abuts and existing road pursuant to Regulation 52(1) of the Development Regulations, 1993.

**Requirement as to Forming of Roads**

- (65) Subject to consultation with the Works Manager the power to specify the width of roads pursuant to Regulation 53(1) and (2) of the Development Regulations, 1993.
- (66) Subject to consultation with the Works Manager the power to dispense with the requirements of Regulation 53(3) that adequate provision be made for the turning of vehicles at the head of a cul-de-sac where the delegate is of the opinion that the cul-de-sac is likely to become a through road pursuant to Regulation 53(4) of the Development Regulations, 1993.
- (67) Subject to consultation with the Works Manager the power to dispense with the requirements of Regulation 53(5) dealing with the forming of footpaths, water tables, kerbing, culverts and drains on proposed roads pursuant to Regulation 53(6) of the Development Regulations, 1993.

**Construction of Roads, Bridges, Drains and Services**

- (68) Subject to consultation with the Works Manager the power to require the paving and sealing of the roadway of proposed roads pursuant to Regulation 54(1) of the Development Regulations, 1993.

**Supplementary Land Division Provisions**

- (69) Subject to consultation with the Works Manager the duty to consider and if appropriate approve a road location and grading plan for the forming of any proposed road, including every footpath, watertable, kerbing, culvert and drain pursuant to Regulation 55(1) of the Development Regulations, 1993.
- (70) Subject to consultation with the Works Manager the duty to consider and if appropriate approve detailed construction plans and specifications signed by a professional engineer or licensed surveyor for all work referred to in Regulations 53 and 54 pursuant to Regulation 55(2) of the Development Regulations, 1993.
- (71) Subject to consultation with the Works Manager the duty to consider and if appropriate accept that all connections for water supply and sewerage services to any allotment delineated on a plan of division have been laid under the surface of a proposed road before the roadway is sealed pursuant to Regulation 55(4) of the Development Regulations, 1993.

**General Land Division**

- (72) Subject to consultation with the Works Manager the power to enter into a binding arrangement with an applicant for land division for the satisfaction of outstanding requirements in accordance with and pursuant to Regulation 58(2)(a) of the Development Regulations, 1993.
- (73) Subject to consultation with the Works Manager the power to advise the Development Assessment Commission that an applicant has entered into appropriate binding arrangements pursuant to Section 51(1) of the Development Act, 1993 in accordance with and pursuant to Regulation 58(2) of the Development Regulations, 1993.”

## (f) Locusts Control

**RECOMMENDATION**

- (1) That, in accordance with Section 44 of the Local Government Act 1999, Council revoke the delegation of its authority to the Director of Operations to cooperate and coordinate with any distribution of chemicals and equipment that may be required in the event of a Locust Plague, in consultation with the relevant Government Department.
- (2) That, in accordance with Section 44 of the Local Government Act 1999, Council delegates its authority to the Chief Executive Officer and to the Works Manager to cooperate and coordinate with any distribution of chemicals and equipment that may be required in the event of a Locust Plague, in consultation with the relevant Government Department.

## (g) Over Dimensional Vehicles

**RECOMMENDATION**

- (1) That, in accordance with Section 44 of the Local Government Act 1999, Council revoke the delegation of its authority to the Director of Operations to grant permission for over dimensional vehicles/loads to travel on Council roads and that report of permissions granted be referred to Council.
- (2) That, in accordance with Section 44 of the Local Government Act 1999, Council delegates its authority to the Chief Executive Officer and to the Works Manager to grant permission for over dimensional vehicles/loads to travel on Council roads and that report of permissions granted be referred to Council.

## (h) Plant Hire Rates

**RECOMMENDATION**

- (1) That, in accordance with Section 44 of the Local Government Act 1999, Council revoke the delegation of its authority to the Director of Operations to set plant hire rates for new plant.
- (2) That, in accordance with Section 44 of the Local Government Act 1999, Council delegates its authority to the Works Manager, in consultation with the Finance Manager, to set plant hire rates for new plant.

## (i) Public Liability Insurance

**RECOMMENDATION**

- (1) That, in accordance with Section 44 of the Local Government Act 1999, Council revoke the delegation of its authority to the Director of Operations to increase insurance cover upwards from ten million dollars (\$10,000,000) whenever it is considered that there is an increase in risk exposure.
- (2) That, in accordance with Section 44 of the Local Government Act 1999, Council delegates its authority to the Chief Executive Officer and to the Asset Manager to increase insurance cover upwards from ten million dollars (\$10,000,000) whenever it is considered that there is an increase in risk exposure.

## (j) Road Closures

**RECOMMENDATION**

- (1) That, in accordance with Section 44 of the Local Government Act 1999, Council revoke the delegation to the office of Director Operations of the following power, functions and duties under the Road Traffic Act 1961 :
- (a) Pursuant to Section 32(1)(a) of the Road Traffic Act 1961 the duty to at least one month before the meeting at which the resolution is first to be considered, cause notice of the Council’s proposal to close the Road:
    - (i) to be published in a newspaper circulating generally in the State and a newspaper circulating within the are of the Council;
    - (ii) to be given by post to each ratepayer of land immediately abutting the Road, or portion of the Road; and
    - (iii) if the Road is a prescribed Road, to be given to each affected council; and
    - (iv) if the Road is a highway or runs into or intersects with a highway, to be given to the Commissioner of Highways.
  - (b)
    - (i) Pursuant to Section 17 of the Road Traffic Act 1961 and Clause A of the Instrument of General Approval of the Minister dated November 28 1999, the power to install or alter a traffic control device to give effect to a resolution.
    - (ii) Pursuant to Clause A.7 of the Instrument of General Approval of the Minister dated November 28 1999, the duty to obtain certification by a Chartered Professional Engineer stating that the installation, alteration or removal of the traffic control device in respect of the road closure is appropriate and is in accordance with the Code of Technical Requirements for the legal use of Traffic Control Devices.
- (2) That, in accordance with Section 44 of the Local Government Act 1999, Council delegation to the Chief Executive Officer and to the Works Manager the following power, functions and duties under the Road Traffic Act 1961 :
- (a) Pursuant to Section 32(1)(a) of the Road Traffic Act 1961 the duty to at least one month before the meeting at which the resolution is first to be considered, cause notice of the Council’s proposal to close the Road:
    - (i) to be published in a newspaper circulating generally in the State and a newspaper circulating within the are of the Council;
    - (ii) to be given by post to each ratepayer of land immediately abutting the Road, or portion of the Road; and
    - (iii) if the Road is a prescribed Road, to be given to each affected council; and
    - (iv) if the Road is a highway or runs into or intersects with a highway, to be given to the Commissioner of Highways.
  - (b)
    - (i) Pursuant to Section 17 of the Road Traffic Act 1961 and Clause A of the Instrument of General Approval of the Minister dated November 28 1999, the power to install or alter a traffic control device to give effect to a resolution.

**RECOMMENDATION**

That the following statement relating to road closures, currently included under the ‘Delegations ‘section of Council’s Policy:

*“That, in complying with legislation for the process of road closures, the cost of staff time be borne by Council but external costs, such as advertising, will be borne by the event organiser.”*

be relocated to the ‘Roads’ section of the Policy Manual.

## (k) Road Closures - Temporary

## RECOMMENDATION

- (1) That, in accordance with Section 44 of the Local Government Act 1999, Council revoke the delegation of its authority to the Director of Operations under Section 212 Local Government Act 1999 relating to temporary road closures.
- (2) That, in accordance with Section 44 of the Local Government Act 1999, Council delegates its authority to the Works Manager and the Overseers under Section 212 of the Local Government Act 1999 relating to temporary road closures.

## (l) Rubber Tracked Agricultural Tractor Permits

## RECOMMENDATION

- (1) That, in accordance with Section 44 of the Local Government Act 1999, Council revoke the delegation of its authority to the Director of Operations to issue Rubber Tracked Agricultural Vehicle Clearance permits.
- (2) That, in accordance with Section 44 of the Local Government Act 1999, Council delegates its authority to the Works Manager to issue Rubber Tracked Agricultural Vehicle Clearance permits.

## (m) Stock Grids/Gates

## RECOMMENDATION

- (1) That, in accordance with Section 44 of the Local Government Act 1999, Council revoke the delegation of its authority to the Director of Operations to grant permission for the erection of stock grids/gates on road reserves according to the conditions of Council policy.
- (2) That, in accordance with Section 44 of the Local Government Act 1999, Council delegates its authority to the Chief Executive Officer and to the Works Manager to grant permission for the erection of stock grids/gates on road reserves according to the conditions of Council policy.

## RECOMMENDATION

That the following statement relating to stock grids/gates, currently included under the 'Delegations' section of Council's Policy:

*"That a report of permissions granted be referred to Council."*

be relocated to the 'Roads' section of the Policy Manual.

## (n) Special Events Permits

## RECOMMENDATION

- (1) That, in accordance with Section 44 of the Local Government Act 1999, Council revoke the delegation of its authority to the Director of Operations to issue permits for special events to be held on property under Council's control, subject to the conditions recommended by the Local Government Association Mutual Liability Scheme, such events to include celebrations, festivals, motor vehicle events and sporting events.
- (2) That, in accordance with Section 44 of the Local Government Act 1999, Council delegates its authority to the Chief Executive Officer, to the Works Manager and to the Asset Manager to issue permits for special events to be held on property under Council's control, subject to the conditions recommended by the Local Government Association Mutual Liability Scheme, such events to include celebrations, festivals, motor vehicle events and sporting events.

## (o) Temporary Signage

## RECOMMENDATION

- (1) That, in accordance with Section 44 of the Local Government Act 1999, Council revoke the delegation of its authority to the Senior Administration Officer to issue approval for temporary signs to be located on property under Council's control, advertising an event or festival (subject to the Heritage Advisor's consent within the Burra State Heritage Area) provided that :
- Signs will only be on display for no more than six weeks.
  - Signs are removed within 48 hours of the event.
  - Signs are in good condition at all times.
  - Council is indemnified as recommended by the Local Government Association Mutual Liability Scheme.
- (2) That, in accordance with Section 44 of the Local Government Act 1999, Council delegates its authority to the Chief Executive Officer and to the Planner to issue approval for temporary signs to be located on property under Council's control, advertising an event or festival (subject to the Heritage Advisor's consent within the Burra State Heritage Area) provided that :
- Signs will only be on display for no more than six weeks.
  - Signs are removed within 48 hours of the event.
  - Signs are in good condition at all times.
  - Council is indemnified as recommended by the Local Government Association Mutual Liability Scheme.

## (p) Trading Tables/Badge Days

## RECOMMENDATION

- (1) That, in accordance with Section 44 of the Local Government Act 1999, Council revoke the delegation of its authority to the Director of Operations to approve both trading tables and the holding of badge selling days within the Council area.
- (2) That, in accordance with Section 44 of the Local Government Act 1999, Council delegates its authority to the Chief Executive Officer and to the Asset Manager to approve both trading tables and the holding of badge selling days within the Council area.

## RECOMMENDATION

That the following statement relating to trading tables/badge days, currently included under the Delegations section of Council's Policy:

*"That a diary be maintained for that purpose."*

be relocated to the main section of the Policy Manual.

## (q) Traffic Control Devices

## RECOMMENDATION

- (1) That, in accordance with Section 44 of the Local Government Act 1999, Council revoke the delegation of its authority to the Director of Operations to sign certificates relating to the works specified by engineers for traffic control devices.
- (2) That, in accordance with Section 44 of the Local Government Act 1999, Council delegates its authority to the Chief Executive Officer and to the Works Manager to sign certificates relating to the works specified by engineers for traffic control devices.

## (8) Appendix 26 – Environmental Management Manual

A reading of current policy indicates substantial review and revision is needed.

**RECOMMENDATION**

- (1) **That the Environment Management Manual (Appendix 26) of Council's Policy Manual be withdrawn.**
- (2) **That staff review and revise the Environment Management Manual for referral to the Policy Review Working Party's February 2005 meeting for its consideration and recommendation to Council's March 2005 meeting.**

**7.8.6 Library – Eudunda**


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File Ref: 17/85/1

Officers Consulted:

Strat Plan Objective:

Budget Allocation: Spent to Date:

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Advice has been received that the library will be closed from 7<sup>th</sup> December 2004 to enable ceilings to be repaired. It is expected that the library will reopen in mid January 2005.

For Information.

**7.8.7 Legal Compliance Review**


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File Ref: 9/85/1

Officers Consulted:

Strat Plan Objective:

Budget Allocation: Spent to Date:

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Norman Waterhouse have offered a service to Local Government to undertake a legislative compliance review for individual Councils or on a share basis (10% saving). The cost of the review is significant and is not included in the current budget.

**RECOMMENDATION**

**That a legislative compliance review be considered in the 2005/06 budget discussions.**

**7.8.8 Staffing**


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File Ref: 12/62

Officers Consulted:

Strat Plan Objective:

Budget Allocation: Spent to Date:

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Mrs. Mandy Green has been appointed as Executive Assistant and will commence employment on Tuesday 4<sup>th</sup> January 2005.

Mr. Brian Guthrie has been appointed as Ganger, Northern Unit, and commenced his role on 22<sup>nd</sup> November 2004.

Mr. Leon Booth has been appointed Acting Overseer, Southern Unit. Mr. Phil Freeman is the Acting Ganger, Southern Unit, when the position is required.

The two acting positions in the Southern Unit will need to be addressed following the review of organisation structure.

For Information.

**7.8.9 Staff Organisation Structure**


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File Ref: 12/62

Officers Consulted: Works Manager, Finance Manager

Strat Plan Objective:

Budget Allocation: Spent to Date:

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A confidential report has been distributed separately. Council will need to determine their position in regard to confidentiality in discussing this matter.

**7.8.10 Staff – Study Leave**

File Ref: 12/781

Officers Consulted:

Strat Plan Objective:

Budget Allocation:

Spent to Date:

An application has been received from Ms Heidi Thompson (General Administration Officer) for assistance with course fees to undertake a Bachelor of Commerce through University SA. Six of the 24 subjects have been completed with three more being done in 2005. The average course fee per subject is \$670. Ms. Thompson uses TOIL for study and examinations. She pays for text books and other costs.

Many of the subjects of the degree can be applied to Local Government.

**RECOMMENDATION**

- (1) That assistance be provided to Ms H. Thompson on the successful completion of each subject in the Bachelor of Commerce degree that has relevance to Local Government.**
- (2) That Council contribute \$200 to Ms. H. Thompson for each subject successfully completed in 2005.**
- (3) That the Chief Executive Officer review annually the level of assistance to be provided.**

**7.8.11 Australia Day Awards**

File Ref: 2/56/2

Officers Consulted:

Strat Plan Objective:

Budget Allocation: \$4,000

Spent to Date:

**7.8.11.1 2005 Australia Awards**

The 2005 Australia Day Award recipients are :

Citizen of the Year

Ms Judith Lewis (Hallett)

Mrs. Celine Stockman (Burra)

Ms Karen Brohan (Robertstown)

Mrs. Yvonne Angel (Eudunda)

Young Citizen of the Year

Miss Katie Thomas (Burra)

Mr. Simon Keith (Robertstown)

Community Event of the Year

Robertstown Football Club 40th Anniversary of the Dinner Dance.

Free community breakfasts will be held as follows :

Hallett Ward	Terowie Institute, commencing at 8.00am
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Burra Ward	Thomas Pickett Reserve, commencing at 7.30am
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Robertstown Ward	Robertstown Oval, commencing at 8.00am
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Eudunda Ward	Centenary Gardens, commencing at 8.00am
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Councillors are asked to advise who will be representing Council at their Ward celebrations.

For Discussion.**7.8.11.2 Selection Panels**

File Ref: 2/14/2

Officers Consulted:

Strat Plan Objective:

Budget Allocation:

Spent to Date:

Council, at its July 2004 meeting, noted that the Australia Day Council Manual section covering Local Government Authorities states that the

selection panels should be comprised of one representative of the Local Government Authority and two other citizens. It was noted also that the Burra Ward selection panel meets this requirement but that there were no Elected Members on the selection panels for the Hallett, Eudunda and Robertstown Wards.

Council resolved (Minute 504/04) :

*That the Hallett, Terowie, Robertstown and Eudunda Community Management Committees be advised that the Australia Day Council recommends that the Australia Day Award selection committees comprise one Elected Member and two citizens and that Council is considering altering its policy accordingly, and seeks their comment and the nomination of two citizen representatives.*

Responses have been received from the four Management Committees providing their nominations for Elected Member and community representatives.

#### RECOMMENDATION

**That Council's current policy on Australia Day Award Committees :**

***“Australia Day Awards Committees***

***That the Australia Day Awards Committee comprise of :-***

<b><i>Burra Ward</i></b>	<b><i>One (1) Burra Ward Councillor</i></b>
	<b><i>Two (2) Community Representatives</i></b>
<b><i>Hallett Ward</i></b>	<b><i>Hallett Community Management Committee</i></b>
	<b><i>Terowie Citizens' Association Inc</i></b>
<b><i>Eudunda Ward</i></b>	<b><i>Eudunda Community Business and Tourism Committee</i></b>
<b><i>Robertstown Ward</i></b>	<b><i>Robertstown and District Community Management Inc”</i></b>

**be amended to read :**

**That the Australia Day Awards Committee comprise of :-**

<b>Burra Ward</b>	<b>One (1) Burra Ward Councillor</b>
	<b>Two (2) Community Representatives</b>
<b>Hallett Ward</b>	<b>One (1) Hallett Ward Councillor</b>
	<b>Three (3) Community Representatives</b>
<b>Eudunda Ward</b>	<b>One (1) Eudunda Ward Councillor</b>
	<b>Two (2) Community Representatives</b>

#### 7.8.12 **Burra Swimming Pool – Certificate of Title**

File Ref: 14/16/1

Officers Consulted: Asset Manager

Strat Plan Objective:

Budget Allocation: Spent to Date:

Council has finally received Certificate of Title to the Burra Community Swimming Pool.

For Information.

**7.8.13 Confidential Items**

A report has been provided separately.

**7.8.13.1 D. Wiltshire – Freedom of Information/Ombudsman**

File Ref: 13/40/1

Officers Consulted:

Strat Plan Objective:

Budget Allocation:

Spent to Date:

**RECOMMENDATION**

**That under the provision of Sections 90(2) and (90)(3)(h) of the Local Government Act, an order be made that the public be excluded from attendance at the meeting with the exception of the Chief Executive Officer and the Executive Assistant in order to consider in confidence legal advice.**

**That accordingly, on this basis, the principle that meetings of the Council should be conducted in a place open to the public has been outweighed by the need to keep the information or discussion confidential.**

**7.8.13.2 D. Wiltshire – Freedom of Information – Director of Operations**

File Ref: 13/40/2

Officers Consulted:

Strat Plan Objective:

Budget Allocation:

Spent to Date:

**RECOMMENDATION**

**That under the provision of Sections 90(2) and (90)(3)(h) of the Local Government Act, an order be made that the public be excluded from attendance at the meeting with the exception of the Chief Executive Officer and the Executive Assistant in order to consider in confidence legal advice.**

**That accordingly, on this basis, the principle that meetings of the Council should be conducted in a place open to the public has been outweighed by the need to keep the information or discussion confidential.**

**7.8.13.3 D. Wiltshire – Claim for Debt**

File Ref: 15/54/2

Officers Consulted:

Strat Plan Objective:

Budget Allocation:

Spent to Date:

**RECOMMENDATION**

**That under the provision of Sections 90(2) and (90)(3)(h) of the Local Government Act, an order be made that the public be excluded from attendance at the meeting with the exception of the Chief Executive Officer and the Executive Assistant in order to consider in confidence legal advice.**

**That accordingly, on this basis, the principle that meetings of the Council should be conducted in a place open to the public has been outweighed by the need to keep the information or discussion confidential.**

## 7.8.13.4 D. Wiltshire – Newsletter

File Ref:

Officers Consulted:

Strat Plan Objective:

Budget Allocation:

Spent to Date:

**RECOMMENDATION**

**That under the provision of Sections 90(2) and (90)(3)(h) of the Local Government Act, an order be made that the public be excluded from attendance at the meeting with the exception of the Chief Executive Officer and the Executive Assistant in order to consider in confidence legal advice.**

**That accordingly, on this basis, the principle that meetings of the Council should be conducted in a place open to the public has been outweighed by the need to keep the information or discussion confidential.**

## 7.8.13.5 Chief Executive Officer's Review Committee Report

File Ref: 9/14/1

Officers Consulted:

Strat Plan Objective:

Budget Allocation:

Spent to Date:

Minutes of the meeting held on 2<sup>nd</sup> December 2004 are attached at Agenda Item 8.7.

**RECOMMENDATION**

**That under the provision of Sections 90(2) and (90)(3)(a) of the Local Government Act, an order be made that the public be excluded from attendance at the meeting with the exception of the Chief Executive Officer and the Executive Assistant in order to consider in confidence information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead), being that person's employment records, employment performance or suitability for a particular position or other personal matters relating to the person.**

**That accordingly, on this basis, the principle that meetings of the Council should be conducted in a place open to the public has been outweighed by the need to keep the information or discussion confidential.**

## 7.8.13.6 Crusher Payments

File Ref: 7/1/4

Officers Consulted:

Strat Plan Objective:

Budget Allocation:

Spent to Date:

**RECOMMENDATION**

**That under the provision of Sections 90(2) and (90)(3)(h) of the Local Government Act, an order be made that the public be excluded from attendance at the meeting with the exception of the Chief Executive Officer, the Finance Manager and the Executive Assistant in order to consider in confidence legal advice.**

**That accordingly, on this basis, the principle that meetings of the Council should be conducted in a place open to the public has been outweighed by the need to keep the information or discussion confidential.**

**8. COMMITTEES****RECOMMENDATION****That the Committee Reports be received.**

- 8.1 26 Oct Eudunda Community, Business and Tourism Committee
- 8.2 9 Nov Eudunda Heritage Committee
- 8.3 10 Nov Terowie Citizens Association
- 8.4 22 Nov Hallett Wind Farm (Wind Prospect) Proposal Committee
- 8.5 22 Nov Development Assessment Panel
- 8.6 23 Nov Occupational Health Safety and Welfare Committee
- 8.7 2 Dec Chief Executive Officer's Review Committee
- 8.8 2 Dec Goyder Tourism Committee/Goyder Community Arts and History Committee

**RECOMMENDATION****That the Goyder Community Arts and History Committee go into recess.**

- 8.9 6 Dec Galah Community Consultative Working Party
- 8.10 7 Dec Rating Review Committee

**9. CORRESPONDENCE****RECOMMENDATION****That the Correspondence be received.****9.1 D. Wiltshire – Closure of Davey Street, Burra**


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File Ref: 14/16/1

Officers Consulted:

Strat Plan Objective:

Budget Allocation: Spent to Date:

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Regarding closure of Davey Street, Burra.

**RECOMMENDATION****That Mr. D. Wiltshire be advised that :**

- (1) Council do not, in principle, object to the road closure (Davey Street, Burra).
- (2) Should he wish to pursue closure of Davey Street, Burra and purchase the closed road for merging with Piece 95, the process will involve public consultation and the need for a surveyor and related costs.
- (3) All of Council costs will need to be paid as well as the site value of the road.

**9.2 For Information**

- (1) Eudunda Area School
- 

File Ref: 7/41/03

Officers Consulted:

Strat Plan Objective:

Budget Allocation: Spent to Date:

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Thanking Council for its support for the 2004 Australian International Pedal Prix and enclosing a certificate and photographs of the Pedal Prix Team.

**ATTACHMENTS**

7.1.1.3	Draft Community Land Management Plans (enclosed separately) *
7.1.8	Hanson Public Toilet Demolition
7.1.9	Braefoot Road – Resheeting Request – Bus Route
7.1.11	Occupational Health and Safety Report
7.2.1	Financial Statements for Month of November 2004 *
7.2.6	Paxton Square Cottages – Monthly Report
7.3.1.1	Monthly Activity Report (Burra Caravan and Camping Park)
7.3.2.1	Monthly Activity Report (Burra Visitor Information Centre)
7.3.3.1	National Trust - Quarterly Report
7.4.1.2(1)	B.S. Short and Others
7.8.1	Local Government Association (1) Reports
7.8.9	Staff Organisation Structure (distributed separately)
7.8.13	Confidential Items (distributed separately)
9.1	D. Wiltshire – Closure of Davey Street, Burra
9.2(1)	Eudunda Area School

- \* These attachments have been emailed, together with the agenda, to those Elected Members with laptops.